

OLDBURY ON SEVERN PARISH COUNCIL

Minutes of Parish Council Meeting held on Tuesday 6th January 2015 at 7.30 pm in the Memorial Hall, Oldbury

PRESENT

Parish Councillors: Mr B Turner - Chair, Mr K Sullivan, Mr M Riddle, Mr G Poole, Mrs J Hales, Mrs M Baker and Mr A. Knapp. **Clerk:** Mrs D Bramley **Public:** 4 Parishioners

742/15 Apologies for Absence

None

743/15 Declarations of Interest in Items on the Agenda

None

744/15 Public Forum

A parishioner raised the following issues:

- 1) Speeding on Chapel Road is a major issue and only reduces when the Speed watch team are operating, the “smiley” speed visor signs are installed in the parish or when the bins are out that have a “30” mph signs on them. People need to be reminded of the speed on the roads and asked if a permanent reminder can be installed.

Cllr Riddle has already been liaising with the parishioner and has arranged a meeting with the Highways Engineer to see if it possible to have “30” signs marked on the road. It was noted that the cost of a permanent “smiley” sign is in the region of £5,000 plus power costs.

- 2) Potholes on Chapel Road especially around the drains are becoming dangerous particularly when it rains and the depth of them is hidden. Also there is a large pothole by Warren Lodge, Kington Lane.

Cllr Turner stated that he would report the potholes and informed parishioners that they can report potholes using the South Gloucestershire Council (SGC) Website.

A parishioner asked if it was possible to have white lines painted on the narrow footpath by the Chapel as there are no lights nearby. Cllrs informed the parishioner that the footpath belonged to the Chapel and they can paint the white line.

745/15 Approval of Minutes

It was proposed by Cllr Riddle; seconded by Cllr Hales and **resolved** by all that the minutes of the Council Meeting on 4th November 2014 be signed as a correct record.

746/15 Planning

746.1/15 To Discuss Planning Applications & Appeals

None

746.2/15 To Note Planning Applications (No Comments Offered / Consultation Period Expired)

PT14/4800/PNA - Churnmead Farm, Kington - Prior notification of the intention to construct a private way.

PT14/4738/PND -The Old Brickyard, Church Road - Prior notification of the intention to demolish a building.

PT14/4483/F - Pool Farm, Oldbury Lane - Change of Use of a storage unit (Use Class B8) to mixed use fitness personal training gym /Cross fit gym and storage space (Use Class D2 and B8)

PT14/4582/F - Mountain Ash Cottage, Kington Lane - Erection of detached double garage and store.

PT14/4486/F - Land At Mumbleys Lane, Aust - Erection of an agricultural steel barn for the storage of agricultural equipment, machinery and feedstuffs

PT14/4299/RVC - Saddlers Barn, Shepperdine Road- Removal of condition 2 attached to planning permission PT05/2713/F to allow the building to be used as a single residential dwelling.

PT14/2063/F - Parkmill Farm, Oldbury Lane - Erection of 2 no pig rearing buildings and ancillary works.

746.3/15 To Note Planning Decision Notices

PERMIT - PT14/3839/F – 2 Scots Cottages, Kington Lane - Erection of single storey rear extension to provide additional living accommodation.

PERMIT - PT14/3457/LB - Holt Farm Shepperdine Road - Installation of replacement windows, replacement external door, chimney maintenance and re-pointing of external walls.

PERMIT - PT14/3768/PNGR – Farm building At Willow Farm, Kington Lane - Prior notification of a change of use from Agricultural Building to single residential dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).

PERMIT - PT14/3375/PDR - The Old Barn, Camp Road - Erection of single storey side extension to form additional living accommodation.

WITHDRAWN - PT14/2870/F - 2 Rook Cottage, Hall Lane - Erection of detached double garage

746.4/15 To Discuss/Receive Feedback regarding The Old Stores Site

Cllr Turner reiterated that the Japanese Knotweed is a nuisance for any neighbours of the site and due to the change in the law should be able to be dealt with. Cllr Riddle will contact Mr Cooke to investigate how this can be achieved.

746.5/15 To Discuss/Receive Feedback regarding Developments in Thornbury e.g. Park Farm

Cllr Sullivan raised a concern that although the drainage for the Park Farm development is known the drainage for Thornbury Fields is not clear. Cllr Turner stated that the documents were available on the South Gloucestershire Council website and would forward a link to Cllr Sullivan.

746.6/15 To Discuss / Receive Feedback regarding Planning Condition Violations

Cllr Turner reported back on the following Planning Condition Violations.

PT10/3520/F – Planning permission was given for the keeping of up to 11 dogs and no other purpose however there is evidence of human habitation in a caravan, which would need full planning permission. South Gloucestershire Council have written to the owners who have been given one month to remove the caravan otherwise a Breach of Condition Notice will issued to the owner.

PT12/3842/F - Permission was granted in 2012 but Condition 4 required the removal of unauthorised structures including a residential caravan, which has not been complied with. South Gloucestershire Council have written to the owners to request the caravan is removed within one month otherwise a Breach of Condition Notice will be issued to the owner.

747/15 Finance

747.1/15 To Note the 2014/2015 Budget & Payments/Receipts Statement

The Budget Statement against Payment and Receipts for 2014/2015, circulated to Councillors was noted & signed.

747.2/15 To Approve Clerk's NALC 2014-2016 Salary Increment and Lump Sum

The National Association of Local Councils (NALC) Salary Increment and Lump Sum (pro rata) details were circulated to Cllrs. It was proposed by Cllr Poole; seconded by Cllr Hales and resolved by all to approve the salary increment and lump sum payment. The updated Bank Mandate form was duly signed.

747.3/15 To Discuss Assisting the Memorial Hall with the procurement of a Hearing Loop

Cllr Turner explained the reasons behind the requirement of the Hearing loop in the Memorial Hall and that the costs associated with this project would be in the order of £1,300. It was proposed by Cllr Sullivan; seconded by Cllr Hales and resolved by all to donate the funds to the Oldbury Memorial hall. The cheque was written and duly signed.

747.4/15 To Note the following Receipts

The following receipts were noted:

<i>HMRC VAT refund (01/04/2013 – 31/03/2014)</i>	£	886.38
<i>Website Sponsorship - Horizon</i>	£	100.00
	<i>Total</i>	£ 986.38

747.5/15 To Approve / Note the following payments

It was proposed by Cllr Poole; seconded by Cllr Riddle and agreed by all to approve the following invoices submitted for payment.

<i>D Bramley – Clerk Salary Nov via Standing Order</i>	£	209.89
<i>South Gloucestershire Council – Dog Bin Emptying (Written Prior to Meeting)</i>	£	206.54
<i>D Bramley – Clerk Salary Dec via Standing Order</i>	£	209.89
<i>D Bramley – Clerk Office (Nov & Dec) & Expenses</i>	£	37.46
<i>B. Turner – Chairman Expenses (Ink Cartridges + PSP Documentation Hard Copy)</i>	£	69.30
<i>Playing Fields Committee</i>	£	417.46
<i>Community Shop – Surplus Grant Money</i>	£	351.33
<i>D Bramley – Lump Sum Payment</i>	£	13.52
	<i>Total</i>	£ 1515.39

748/15 FLOODING/DRAINAGE/RIVER

748.1/15 To Discuss/ Receive feedback regarding Church Hill/Church Road

It was reported that Church Road (top of school hill) works had been completed but the removed silt had been left on the side of the verge. Cllr Turner has reported another related issue; the drain at the bottom of the hill is blocked again. Cllr Sullivan feedback on the ongoing correspondence with Mr Webb MP and the Environment Agency regarding the definition of flooding when it does take account any flood defences e.g. insurance and does not take into account any flood defences e.g. development and why development is being prevented as a result of flooding in some areas as flood

defences are only included in some cases e.g. Weston Super Mare. The development by the M5 junction in Weston Super Mare was granted as the Strategic Flood Risk Assessment took into account the flood defences. Cllrs Sullivan and Turner will respond to Mr Webb MP asking why the flood defences in Oldbury on Severn are not included when considering development with in the area. It was noted that a Flood Risk Assessment will need to be completed for the New Power Station and the surrounding area so the need for a Flood Risk Assessment already exists for this area.

Cllr Turner reported that along with Cllr Sullivan they were preparing the response to the SGC Flood Risk Management Strategy.

749/15 Recreation

749.1/15 Playing Fields Committee (PFC) Reports

Cllr Turner reported that a grant for £3,000 was received to complete the football pitch survey, which has been finished and circulated to Cllrs. In summary, it will cost approximately £100,000 to restore the pitch and £10,000 annual maintenance. Cllr Sullivan stated that the parish needs a football field and that the Parish Council needs to try and find a way of achieving this.

The Clerk stated the Playing Fields Equipment Inspection Check List has been updated taking into account the new equipment. Cllr Turner will circulate it at the Playing Fields Committee meeting on the 15th January 2015.

749.2/15 Oldbury on Severn CE School Report

Cllr Hales stated that there is a report in the 4 Ward magazine and that they had a very successful Christmas party. Cllr Hales also stated that due to a change in the regulation after her term as a School Governor ends the Parish Council no longer has to provide a representative.

749.3/15 Broadband and British Telecom (BT)

It was stated that the new Green boxes were not operational yet. Cllr Riddle advised that to take advantage of the upgrade parishioners have to sign up to the new service with their provider. The Shepperdine box has not been upgraded a part of the Phase 1 scheme but should be looked at as part of the Phase 2 scheme.

750/15 Parish Property

750.1/15 Risk Assessment & Asset Inspection Document Review Actions

No progress on any of the actions was reported.

PARISH COUNCIL	
Pickedmoor Lane Trees - Monitor overhanging branches of trees at the Pickedmoor Lane/Kington Lane junction	Cllr Turner has spoken to James Druett (LSIDB) who will look at the trees later in the year and report back to Cllr Turner.
Village Green - Monitor bollards for any rotting at base 5 New Posts are needed.	Cllr Knapp reported that this task is in hand.
PLAYING FIELDS COMMITTEE	
Pavilion - Update sticker in the Electrical Cupboard to reflect last check date.	
Oil & Gas Storage - Replace lock of gas storage cupboard.	PFC March Minutes - Lock has been purchased
Green Metal Shed - The tables/chairs stored are redundant & could be disposed of.	
Green Metal Shed - Clear rubbish around the shed.	
ITEMS REQUIRING CONFIRMATION:	
Pavilion Storage Annexe – Confirmation a fire extinguisher is no longer needed in pavilion annexe.	
Pavilion - Confirmation that regular users have Portable Appliance Testing.	Busy Bees & Oldbury Decker's trying to arrange
All inspections of the Playing Fields & Pavilion are being completed regularly & recorded.	Cllr Turner will raise this at the next PFC meeting

750.2/15 To Discuss Obtaining a Defibrillator in the Parish

Cllr Riddle circulated an article to be included in the 4 Ward explaining that the parish council is looking at installing a defibrillator unit in the parish and asking for parishioner's thoughts and for any donations before investigating other funding sources. Cllr Poole also circulated further information about defibrillators. The main questions to be resolved are: How is it going to be funded (initial costs and maintenance) and where is it going to be located including an electrical supply.

750.3/15 To Discuss the Shepperdine Red Telephone Box

Cllr Riddle stated there was nothing further to report and would request that BT remove the telephone box.

750.4/15 To Discuss Maintenance of the Horsepool

Cllr Turner reported that there had been no progress with this item.

751/15 Highways

751.1/15 Parking on Pavements

Nothing to Report except Cllr Sullivan stated that the verge opposite Corner Cottage has been damaged as a result of people parking on the pavement.

751.2/15 Speeding on Chapel Road, Church Hill & Westmarsh Lane

The consultation for the Proposed 20 mph Speed Limit on Church Hill/Church Rd/Westmarsh Lane/Westmarsh was noted.

The Speedvisor results for the sign on Chapel Road, Oldbury on Severn, opposite Cherry Trees for east bound traffic have been received and were circulated to the Speed Watch group. It has not been programmed in to be re installed. Cllr Hales asked if these results could be included in the 4 Ward magazine. A representative of the Speed Watch Group agreed to write an article to go along with the results for the 4 Ward magazine. They will send the article to the Parish Clerk so that it can be included on the website.

751.3/15 School Road Safety

Refer to Item 751.2/15 above.

751.4/15 To Discuss Road Traffic Safety in Oldbury Lane

Cllr Riddle reported that he had met Rob Wiltsher who proposed moving the warning signs nearer to Oldbury as they are to near to the bend and installing "SLOW" signs on the road next to the warning signs. Until the new site is in operation any further issues are currently unknown.

751.5/15 To Discuss Localism Services 2015/2016 e.g. Dog Bin Emptying

After a short discussion it was agreed by a 4:2 majority to have South Gloucestershire Council (SGC) empty the Dog Bin. Cllr Turner will inform Mr Dixon and SGC of this decision and finalise any required paperwork. A final payment for emptying the Dog Bin in 2014/2015 is due.

752/15 Footpaths/Bridleways

Mr Taylor, who has held the role of footpath warden within the parish for nearly 10 years, wishes to stand down. Initially there was limited support but over time a good relationship has been developed with Public Rights of Way (PROW) at South Gloucestershire Council and a great deal of safety improvements have been made. He wishes to stand down at the end of the year but would like to work alongside his replacement so that he can show them the ropes and introduce them to PROW. Mr Taylor volunteered to write an article for the 4 Ward looking for a replacement.

Cllr Turner stated that the footpaths have greatly improved over the years and on behalf of the Parish Council thanked Mr Taylor for all his hard work over the years. It was agreed to send a formal letter of thanks to Mr Taylor.

753/15 Proposed Power Station & Other Power

753.1/15 Oldbury Power Station Site Stakeholder Group

Mr Lynden report will be circulated to Cllrs.

754/15 Parish Council Administration

754.1/15 To Discuss / Receive Feedback regarding Oldbury on Severn Website & IT Development

Cllr Turner reported that every effort is being made to keep the website up to date and that the Newsletter circulation list was increasing and had already been used to circulate information.

Cllr Sullivan reported that the Welcome Pack is almost complete but needs some further editing to include additional information requested by parishioners.

754.2/15 To Discuss the Cricket Club Lease & Problems on the Playing Fields inc. Security

This item will be discussed at the Playing Fields Committee meeting on the 15th January 2015.

754.3/15 To Discuss/ Receive Feedback regarding developing a Parish Emergency Plan

Cllr Turner reported that no progress had been made on this item.

754.4/15 To Discuss Nominations for Chair Community Awards 2015

Cllrs Riddle & Sullivan have nominated a parishioner for the Chair Community Award 2015.

755/15 Long Term Future of Parish

755.1/15 To Discuss/ Receive Feedback regarding the Policies, Sites & Places(PSP) Development Document

Cllr Turner circulated a draft response to the PSP – Rural Housing Sites Summary of Issues to Cllrs.

Cllr Turner stated that due to archaeological and flooding issues of the 14 sites identified in the Rural Housing Sites Summary of Issues only 2 sites were deemed acceptable for possible development within the parish. These sites are the

Old Cricket Pitch (Site 8) and part of the land on Westmarsh Lane (Site 9). Cllr Turner's response addresses the reasons given by South Gloucestershire Council as to why the sites put forward by the Parish Council were rejected.

It was proposed by Cllr Poole; seconded by Cllr Sullivan and resolved by all to return Cllr Turner's draft response to South Gloucestershire Council.

755.2/15 To Receive Feedback regarding the Oldbury Parish Plan

Cllr Turner reported that a Status Report had been circulated with the 4 Ward magazine but no feedback has been received from parishioners.

755.3/15 To Discuss Security / Crime Reduction

After a short discussion it was agreed that further advice is needed including the potential costs involved and where they should be located. Cllr Turner agreed to seek some advice and feedback to Cllrs at the next meeting.

756/15 Correspondence (Italics – Also available via email)

Consultation: Partnership Survey on the Compact – Expiry 30th January 2015

Consultation: Council Budget – Expiry 1st February 2015

Consultation: Changes to Sort It Centres – Expiry 14th February 2015

Council Response: None

Consultation: Local Flood Risk Management Strategy – Expiry 20th January 2015

Council Response: A response to this consultation is currently being developed by Cllrs Turner & Sullivan.

757/15 Circulation (Italics – Also available via email)

None

758/15 Minor Matters or Items for Next Agenda

Clerk – The Clerk informed Cllrs of the changes to the Parish Council Employee Pension requirements and how it affects the Parish Council. The Clerk will write a briefing note for Cllrs and this item will be included on the March Agenda. **Action: Clerk**

Cllr Knapp – The posts have been supplied for the Village Green and the invoice was passed to the Clerk.

Cllr Hales – The verge on Pickedmoor Lane had been repaired. Cllrs Turner & Riddle reported that after a site meeting with Mr Rugman he plans to change his gateway. The groove in the road along the verge was repaired although this repair was unacceptable and the lane is now back in the same state as before the repair. The lane is now clearly a safety hazard to all users. Cllr Riddle will ask South Gloucestershire Council to repair the verge/lane again.

This concluded the business of the meeting, which closed at 9.45 pm

Next Meeting: Tuesday 3rd March 2015

Signed by Chairman

3rd March 2015