

OLDBURY ON SEVERN PARISH COUNCIL

Minutes of Council Meeting held on Tuesday 5th July 2011 at 7.30 pm in the Memorial Hall, Oldbury

PRESENT

Parish Councillors: Mr B Turner (Chairman), Mr M Riddle, Mr A Knapp, Mr K Sullivan, Mr G Poole, Mrs J Hales

Clerk: Mrs D. Bramley **Public:** 2 Parishioners

329/11 Apologies for Absence

Apologies were accepted from Cllr M Baker

330/11 Declarations of Interest in Items on the Agenda

Cllr Riddle - Park Farm Development

331/11 Public Forum

A parishioner raised their dissatisfaction at the approval of the Helensglade planning application where a semi detached house was being turned into 2 detached dwellings. There appears to be an inconsistent approach in the planning department as a neighbour had to alter their planning application which resulted in a reduction in overall size. It was stated that the planning regulations are not as restrictive when developments are outside the Green Belt and that the applications were dealt with by different planning officers. The Area Planning Manager (West) Helen O'Connor, who signs off all applications, should be ensuring that there is a consistent approach.

332/11 Approval of Minutes

It was proposed by Cllr Poole; seconded by Cllr Sullivan and **resolved** by all that the minutes of the Annual Council Meeting held on 17th May 2011 are signed as a correct record with the following corrections:

314/11 – Should read ‘Cllr Hales asked Clerk to check that both Cllr Hales and *Cllr Poole* were correctly shown as present on January Minutes’

317/11 (f) – Should read ‘It was proposed by Cllr Poole and seconded by *Cllr Sullivan*’

It was again proposed by Cllr Poole; seconded by Cllr Sullivan and **resolved** by all that the minutes of the Annual Parish Meeting held on 17th May 2011 are signed as a correct record.

333/11 Planning

New Appeals

APP/P0119/A/11/2154175/NWF (PT10/2399/F) Wind Farm at Stoneyard Lane (4 Turbines & an Anemometer).

It has been determined that the appeal will be dealt with by written representation and not an inquiry. The parish council has written to object to this but have received no response; Mr S. Webb MP has also done the same. With a written response Rule 6 Status cannot be applied for.

The parish council in conjunction with the other affected parish councils are producing a joint response to send to the Planning Inspectorate. Mr Julian Cooper (Landscape Architect) is also producing a response dealing with the landscape issues as this is one of the reasons the application was refused.

The application was also refused on the grounds of transport to and from the site. The work involved developing the site e.g. digging foundations would result in additional transport vehicles. The number of vehicles has been estimated as approximately 3000 by using the volume of material that would need to be moved in/out and the size of vehicles used.

Other comments were made about the accuracy of the environment statement; being in a flood area the levels can not be raised by soil or spoilage and any requirements for the foundations would be dependant on what was found.

Cllr Turner briefly outlined the procedure and criteria for determining how a written representation appeal is dealt with. In summary, the planning inspectorate determines how the appeal will be dealt using a published criteria. The appellant and local planning authority are invited to identify which route they consider most appropriate via the appeal form and appeal questionnaire respectively. Interested parties (e.g. Parish Councils and individuals) can make a representation which has to be delivered to the Planning Inspectorate by a deadline. The appellant and local planning authority then has 3 weeks to respond to the written representations. It does however state in the published criteria that where proposals are controversial and have generated significant local interest, they may not be suitable for the written representation.

An article has been included in the 4 Ward magazine updating parishioners.

Applications Noted with No Comments

PT11/1289/F – Fields No's 4556 and 5758 Oldbury on Severn - Construction of all weather riding surface and new turnout areas. Alterations to stable building as approved under PT01/0038/F to allow additional stable doors and window.

Planning Notices Noted:

Permit - PT11/1225/F Helensglade Shepperdine Rd. Erection of two storey side & rear extension to form additional living accommodation (resubmission of PT11/0311/F)

Permit - PT11/1205/F Helensglade Shepperdine Rd. Erection of 1no dwelling & double garage with associated works

Planning Enforcement

Dogs at Westmarsh Lane – Appeal Notice No. APP/P0119/A/11/2152461/NWF – PT10/3520/F

The parish council has reiterated the previous points it made on the planning application regarding noise, the site not being secure and the fact that the dogs are unattended for long periods. Whilst the appeal is ongoing any enforcement action is suspended.

Old Stores Site, Chapel Lane

The planning application (PT11/0738/O) was refused. Enforcement action was suspended pending the outcome of the application but council officers must now decide what they intend to do. Cllr Turner has written about the state of the site but has yet to receive a response. Concerns were raised about the hedge and that it is encroaching onto the road and that Japanese Knotweed is present. Cllr Turner will write to enforcement again and also mention about cutting back the hedge.

Applestone Barn

The enforcement department have visited the site and are currently determining what the extent of the domestic curtilage is before deciding what action they may decide to take.

Planning Application Update - Park Farm (Thornbury Development - PT11/1442/O & PT11/1441/O)

Two applications have been submitted for the Park Farm development in Thornbury, one for the 500 houses and the other for a balancing pond and associated drainage for the housing development. It was noted that Oldbury on Severn Parish Council were not officially informed of either application.

The size of the balancing pond and associated drainage were discussed and as the parish is affected by flooding that is increased by water coming from Thornbury generally it would be an opportunity to install a sufficiently sized pond etc...to handle the Thornbury area thus reducing the impact on the parish. Cllr Turner will obtain the application information and call a separate meeting to discuss these applications fully.

334/11 Finance

a) To consider Report from Internal Auditor Mr W Pearce

Councillors agreed that Mr W Pearce had again done an excellent job. It was proposed by Cllr Poole and seconded by Cllr Hale to **accept** the internal audit report. Clerk to send a letter of thanks to Mr W Pearce and circulate colour copy of the report.

b) To approve renewing website annual maintenance contract for £60

It was proposed by Cllr Hale; seconded by Cllr Sullivan and **agreed** by all to approve the renewal of the website annual maintenance contract.

c) It was proposed by Cllr Poole; seconded by Cllr Riddle and **agreed** by all to approve the following invoices submitted for payment:

<i>S. Bailey – Admin Service (01/6/11 – 30/6/11) = 1 month</i>	<i>£ 166.66</i>
<i>S. Bailey – Admin / Office Expense (internet £4 + £12 underpayment from last meeting)</i>	<i>£ 16.00</i>
<i>D Bramley – Clerk Salary (23/05/11 – 30/06/11)</i>	<i>£ 246.77</i>
<i>D Bramley – Admin / Office Expense (£10 Office + £1.52 Stamps)</i>	<i>£ 11.52</i>
<i>Website Annual Maintenance Contract May 2011 – May 2012</i>	<i>£ 60.00</i>
<i>Total</i>	<i>£ 500.95</i>

It was **resolved** by all to update the signatories on the Nat West accounts and include the new councillors (Cllr Sullivan, Cllr Baker and Cllr Riddle), the new Clerk (Mrs D Bramley) and remove previous councillors.

It was **resolved** by all to update the National Savings and Investments account signatories to Cllr Turner, Cllr Poole and the Clerk/RFO.

335/11 Flooding/Drainage

Flooding at Ham Lane

No development – Cllr Turner has logged issue with South Gloucestershire Council (SGC) - Web Reference: 0201798. Cllr Riddle to arrange a site meeting with Gary Medick and Cllr Turner.

Cllr Turner has also logged the knotweed located in Ham Lane – Web Reference: 0084941.

Flooding at Church Hill

Cllr Turner has logged this issue with SGC - Web Reference: 0217198. Flooding is due to leaves in the drains.

Flooding on Camp Road

Cllr Hales stated that 4 drains near The Ship Inn were blocked which was causing flooding. Cllr Hales to log with SGC.

336/11 Recreation

Playing Fields Committee (PFC) Updates/Reports

No new reports. Clerk needs to inform PFC committee about the decision at the meeting on 17th May 2011 to allow the PFC to be responsible for setting their own hire charges and that the relevant section in their Constitution needs to be amended to reflect this.

337/11 Parish Property

Bus Shelter Replacement

Cllr Turner has written to Mr Knapp accepting his quote and asking for work to begin as soon as possible.

Red Telephone Box Repairs

Cllr Hale gave her report regarding the condition of the Red Telephone Box. The bottom door panel is broken; 16 large replacement glass panels are needed as a result of being foggy and 5 small replacement glass panels are needed, 4 are foggy whilst 1 is broken. How the panels are removed needs to be looked at as they currently riveted in. Details of where to obtain spare parts from needs to be looked at and getting someone to repair and renovate the box was discussed. A job specification will now be written.

Review of Asset List

Asset List circulated to councillors prior to the meeting. Cllrs Turner and Poole will meet separately to review and update the list then bring it to the next meeting for further discussion.

338/11 Highways

Parking on Pavements

Cllr Turner spoke with PC Roger Hopes and was supplied with some leaflets to put on offending cars. All councillors took some leaflets to use.

Speeding on Westmarsh Lane

A letter from Mrs B Bush was received and read out by Cllr Turner. The letter highlighted the issues with speeding and people driving on the wrong side of the lane. A request for a 'slow down' or 'speed limit' sign was included. The lane is being used more with the relocation of Busy Bees Playgroup. When the results of the parish plan questionnaire are known a traffic management scheme can be developed that will include this issue.

Speeding on Chapel Road

Cllr Turner has spoken with PC Roger Hope re the speeding and he said he would monitor the speeding when available. Cllr Turner to follow up. It was noted that a white SEAT had nearly caused 2 accidents.

SGC are going to re profile the road and the corner by The Sheep Wash as part of a minor work order.

Signage

Cowhill & Littleton sign still needs to be replaced or refurbished.

339/11 Footpaths/Bridleways

Walk to Primary School Route – Lagger Proposals

Cllr Turner spoke with the land owner and as they are still hopeful of obtaining planning permission the cost of the land would be high should the parish council wish to purchase it.

340/11 Proposed Power Station & Other Power

Where to locate trees that are being considered for donation by the power station to commemorate the shut down of Reactor 2 at the Oldbury Power Station after 43 years was discussed. Several locations were mentioned however one had to be rejected due to underground works. The other locations were at the Playing Field which would need agreement from other parties with whom Cllr Turner, will now consult.

Cllr Turner read out Mr M Lyndon's report from the Oldbury Site Stakeholder Group (SSG) meeting on the 30th June. In summary there was a small ceremony when Reactor 2 was switched off. The tried and tested defueling process will now take 2 years to complete. Reactor 1 was given the go ahead to continue operation until the end of 2012 when there will no longer be enough useful fuel to continue operation. As a result of this additional operation employment is maintained and extra funds will be available to finance the extra hazardous clean up more quickly.

Mr M Lyndon also attended the Nuclear Decommissioning Authority (NDA) SSG's meeting in London. Their report on the last successful year and their plan for the next 3 years is very positive. The Geological Disposal Facility (GDF) ambition is to accept its first waste for entombment in 2029.

The next Oldbury SSG meeting is on 20th July 2011 and will concentrate on an understanding of how the reactors work and how radiation affects us. This meeting also includes a question time, members of the public are welcome to attend as usual.

Cllr Turner to attend the next stakeholder meeting.

341/11 Parish Council Administration

Website & IT Development

Nothing to report

Advertising of PC Agendas/Minutes to get more interest

Cllr Sullivan raised the issue of improving communication with the parishioners. During the discussion the following were discussed: was the low attendance at meetings by parishioners due to lack of interest or they were happy with

the parish council; the short time the agenda was displayed and if it could be issued earlier although issuing the agenda too early could result in another meeting having to be called; displaying the agenda on additional notice boards e.g. pub, school, church and chapel but this would require the owner's permission; asking other websites to link to the parish council's website; ensure our website is kept up to date; email agendas and minutes to parishioners who sign up to receive them although not everyone is on the internet and the cost implications due to any extra work. Cllr Turner and the Clerk will consult on this issue.

Memorial Hall Constitution and Trustee Responsibilities

It was agreed to postpone this item until the next meeting.

342/11 Long Term Future of Parish

Affordable Housing

Nothing to note

Parish Plan

The questionnaires are currently being returned; once the deadline has passed the process of assessing them will begin.

CPRE Village of the Year for 2012

It was agreed to postpone this item until the next meeting.

343/11 Correspondence

The following correspondence were noted

Consultation: South Gloucestershire Core Strategy – Options for Filton Airfield – Ends 29th July 2011

Cllr Sullivan's report of the Exploratory Meeting on the SGC's Core Strategy was circulated prior to the meeting.

ALCA South Gloucestershire Area Group Meeting – 14th July 2011 Poole Court, Yate at 7.15 pm

344/11 Circulation

The following items circulated to Members including;

Newsletters from North Bristol NHS Trust and Winterbourne Medieval Barn

345/11 Minor Matters or Items for Next Agenda

The Clerk informed councilors part of Kington Road is being closed from 25th July to 29th August, diversions will be in place.

A Ring and Ride Community Transport service is being started in the Thornbury area.

Cllr Poole relayed the issues people living in Westmarsh Lane have to deal with as a result of the playing fields car park. The main part of the car park is fenced and gated so that it can be closed at night. The other part of the car park is open and can be accessed at all times. As no real entrance to this car park exists the edge of the lane surface is eroding and a large pot hole is beginning to encroach onto the lane. This part of the car park also needs to be secured at night and a proper entrance established. The Playing Fields Car Park will be added to the next agenda.

Cllr Riddle asked for the Shepperdine Bus Shelter to the next agenda.

Cllr Baker asked for parking in Westmarsh Lane to be added to the next agenda.

This concluded the business of the meeting, which closed at 10.20 pm

Next Meeting Tuesday 6th September 2011 at 7.30 pm

Signed by Chairman

6th September 2011