



OLDBURY ON SEVERN PARISH COUNCIL

Minutes of the Parish Council Meeting

held on Tuesday 05 July 2016 at 7.30 pm in the Memorial Hall

PRESENT Mr Keith Sullivan (Chair), Mr Dylan Griffiths (Vice-Chair), Mr Matthew Clothier, Mr John Cornock, Mrs Marie Baker.

Clerk: Eirian Vaughan Lewis Parishioners: 3

920/16 APOLOGIES FOR ABSENCE

Apologies were received from Mr Matthew Riddle, Mr Glynn Poole and Mr Barry Turner.

921/16 DECLARATION OF INTEREST & DISPENSATION REQUESTS IN ITEMS ON THE AGENDA

None submitted.

922/16 APPROVE MINUTES OF THE LAST COUNCIL MEETING

It was proposed by Cllr Griffiths; seconded by Cllr Clothier and resolved by all that the minutes of the Annual Council meeting and Annual Parish meeting on the 3rd May 2016 be signed as a correct record.

923/16 CHAIR'S REPORT

Cllr Sullivan gave a brief update on the following meetings that he had attended:

1. Meeting with Barry Turner re various flooding and planning matters and sub committees, 13.05.16
2. Parish Plan Steering Group 01.06.16
3. Meeting with Dylan Griffiths 06.06.16
4. South Gloucestershire Council organised a drop in event from 1400 to 2000 on 07.06.16
5. New Nuclear Build meeting 2000 to 2130 07.06.16
6. Park Farm - meeting developers to discuss ponds
7. SFRA2 and flooding meeting with South Gloucestershire Council at Yate, 13.06.16
8. Walked Chapel Road bank with Barry Turner to inspect highway drains 13.06.16
9. Discussed Chapel Road and general matters with Jim Druett 14.06.16
10. Meeting with South Gloucestershire Council and Parish Councilors to discuss flooding matters generally at Yate 16.06.16
11. Meeting with Parish Clerk 17.07.16
12. Walked Chapel Road bank after grass cut on 27.06.16
13. Further discussion with Jim Druett on Chapel Road

924/16 PUBLIC FORUM

A parishioner raised concerns about the speed of cyclist coming down Church Hill. This issue has been raised before at a previous Parish Council meeting. The issue was discussed and the Parish Clerk will contact Cllr Matthew Riddle to see what the procedure is to get a radar speed sign.

Action: Parish Clerk

925/16 REVIEW OF ACTIONS (NOT COVERED ON THE AGENDA)

None.

926/16 PLANNING

926.1/16 Discuss the following Planning Applications

Cllr Poole

Parishioners have raised concerns about letters that has been circulated regarding Hope Farm. Their concern was noted, but no planning application has been received as yet.

Reference	Location/Address	Details of Application	Comments
PT16/3982/PNGR	Fewsters Farm, Kington Lane, Thornbury	Prior notification of change of use from agricultural building to 1no residential dwelling – previous ref PT16/1196/PNGR	No comment
PT15/2917/0	Land at Post Farm, Thornbury	Residential development of up to 125no. dwellings on 6.6 hectares with public open space and associated infrastructure. Outline application including access with all other matters reserved.	Awaiting full planning application

926.2/16 To Note Planning Applications and Planning Decision Notices

Reference	Location/Address	Details of Application	Comments
PT16/3717/F	The Willows, Kington, Thornbury	Demolition of two agricultural buildings and erection of a replacement agricultural building for the housing of livestock	No comment
PT16/3259/F	The Laurels, Nupdown Lane, Oldbury on Severn	Change of use of land from agricultural to equestrian and erection of stable block, hay barn and exercise area	No comment
PT16/3115/PNA	Valley farm, Oldbury Naite Oldbury on Severn	Prior notification of the intention to erect and agricultural building for the storage of agricultural machinery and hay	Application withdrawn
PT16/0941/F	Vindolanda, Camp Road, Oldbury on Severn	Change of use of land from agricultural to residential cartilage as defined in The Town and Country Planning (Use Classes) Order 1987 (as amended).	Approved with conditions
PT16/1523/F	Brook House, Church Road, Oldbury on Severn	Demolition of conservatory & front porch. Erection of single storey rear extension and first floor side extension to form additional living accommodation, raising of roofline on existing rear extension and erection of front porch	Approve with conditions
PT16/1048/F	8 West End Oldbury on Severn	Erection of single storey rear and first floor side extension to form additional living accommodation	Approve with conditions
PT15/0611/NMA	Dallas, Foss Lane, Oldbury on Severn	Non material amendment to previously approved scheme PT15/2569/F to alter external wall finish, alterations to windows and doors and erection of front and rear porch.	No comment

926.3/16 Old Stores Site

Cllr Sullivan read out email that he had received regarding the site. A meeting of executors took place in June to agree the future of the site. The outcome of that meeting was for a planning application to be sought, comparable to that which was granted in 2012. Solicitors are now instructed to transfer the Executor status to three new parties; the Lead Executor will then have legal control of the land.

926.4/16 Developments in Thornbury

At the Thornbury Fields development there are lorries at present taking sewage to the sewage farm.

Cllr Griffiths gave feedback on the Parish Council visit to the Park Farm site in June. It was an impressive visit; the Ponds area is well constructed and well managed. Cllr Sullivan discussed the issue regarding the capacity of the ponds, and would like further evidence on the calculation used.

927/16 LONG TERM FUTURE OF THE PARISH

927.1/16 Policies, Site and Places DPD and Strategic Flood Assessment

Cllr Sullivan and Mr Turner attended a meeting held on the 13 June with Jessica Bett, Patrick Conroy and Stella Davies. The issue of 14 new homes in Oldbury on Severn was discussed. The cost of the Strategic Flood Assessment 2 was discussed. The amount of contribution from South Gloucestershire Council and the Parish Council is yet to be finalised. Cllr Griffiths asked whether the LSIDB would be able to contribute. There is no further update on the Environment Agency report.

928/16 FLOODING/DRAINAGE/RIVER

928.1/16 Church Hill/Church Road

Nothing to report.

923.2/16 Flooding on 9th March 2016

Cllr Sullivan gave an update to parishioners present about the flooding that happened in the village on 09 March 2016. A special meeting was held by the Parish Council and from that meeting three organisations were contacted, all organisations have responded to our questions.

The operations of the pumps at the Naite were discussed. The pumps come on automatically when the level of water is high. The pumps should be switched off manually when this level is reached. Cllr Sullivan discussed a report that was written in 2002, regarding the use of the pumps of the Lower Severn Internal Drainage Board (LSIDB). The recommendations in this report have not been implemented.

A drop in event regarding local flooding was held on Tuesday 07 June 2016 at the Memorial Hall. The event was very successful; South Gloucestershire Council (SGC) was very pleased with the attendance. They received a lot of information from Parishioners, and Parishioners that attended the event found it very useful.

Stella Davies from SGC is doing great work on this issue and SGC have committed funding to establish the cause of the flooding that happened on 09 March 2016.

Cllr Griffiths asked if the Parish Council can have written feedback from SGC. Cllr Sullivan to ask Stella Davies if this is available. A parishioner asked if this funding would be under review due to the United Kingdom leaving the European Union?

Cllr Sullivan said the Planning and Flooding group would discuss this at their next meeting and decide whether to meet South Gloucestershire Council (SGC), Lower Severn Internal Drainage Board (LSIDB) and Environment Agency (EA) together or separately.

Action: Cllr Sullivan

929/16 NUCLEAR

929.1/16 New Nuclear Build

A meeting of the New Nuclear Build Sub Committee was held on 07 June 2016. Minutes of that meeting was circulated to Councillors before the Parish Council meeting. Cllr Sullivan reported that Gillian Ellis-King from South Gloucestershire Council will be attending the next meeting which will be held in August. Cllr Sullivan and Parish Clerk will be meeting to discuss the constitution and rules of the New Nuclear Build Sub Group. At the Wylfa Newydd site the Stage 1 pre consultation has been completed and they have now begun work on Stage 2.

929.2/16 Oldbury Site Stakeholder Group (SSG)

The next Oldbury Site Stakeholder Group (SSG) will be held on Wednesday 27 July 2016 at the Oldbury Conference Centre. Malcolm Lynden reported that Simon Hill, South Gloucestershire Council Emergency Planning Officer will be attending the meeting. Cllr Baker and Cllr Griffiths will be attending that meeting. Malcolm gave an update on the meetings he had attended, one in Manchester regarding the End State of the Magnox sites and a meeting held in London recently regarding the Magnox Decommissioning Programme.

930/16 HIGHWAYS

930.1/16 Update Spelling Corrections to Altered Parish Sign

Work completed on the Parish Sign.

931/16 FOOTPATHS/BRIDLEWAYS

No issues to discuss.

932/16 FINANCE

932.1/16 Note the 2016/17 Budgets & Payments/receipts statement

The Budget Statement against Payment and Receipts for 2016/17, circulated to Councillors was noted and signed.

932.2/16 To note the following receipts

The following receipts were noted:

Precept payment (April 2016)	£	6,085.50
Cricket Club rental payment (June 2016)	£	336.80
VAT refund (01/04/2015 to 31/03/2106)	£	2,227.81
Total	£	8,650.11

932.3/16 To approve attached payments

The following payments were approved:

E V Lewis – Clerk Salary May via Standing Order	£	216.70
E V Lewis – Clerk Salary June via Standing Order	£	216.70
E V Lewis – Clerk Office (May/June) & expenses	£	28.60
Parish Clerk training	£	40.00
South Gloucestershire Council (Dog Bin Waste Invoice Q1) – issued before the meeting	£	70.02
Oldbury on Severn Playing Fields Committee	£	1,235.12
Total	£	1,807.14

932.4/16 To approve Internal Auditors report

It was proposed by Cllr Griffiths; seconded by Cllr Baker and agreed by all to approve the Internal Audit report.

932.5/16 To note the Annual Report

Annual Report was circulated to Councillors before the meeting and noted at the meeting.

933/16 PARISH COUNCIL ADMINISTRATION

933.1/16 To note Pension Regulator Declaration of Compliance completed

Noted.

933.2/16 To discuss changes to Formal Documents

The Parish Clerk discussed changes to the Financial regulations Standing Order item 11 on Contracts. It was proposed by Cllr Griffiths; seconded by Cllr Corncock and agreed by all to approve the changes.

933.3/16 To note Clerk National Salary Award

Parish Clerk discussed changes to salary following the Clerk National Salary Award.

933.4/16 To discuss Sub Committee's

Cllr Sullivan contacted Deborah White, National Association of Local Councils (NALC) regarding guidance to Sub Committee's. Cllr Sullivan showed a list of Sub Committee's that are currently proposed. There is a lot of work going on in the Parish and the Parish Council need to co-opt people to support the Council. It was resolved that a face to face approach would be suitable for corresponding with the individuals involved. Cllr Sullivan and Mr Turner have been given this action.

Action: Cllr Sullivan/Mr Turner
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The flooding issues have been moved from Environment to Planning & Flooding. A discussion was held regarding the possibility of charging people for the use of the facilities at the Playing Fields, this issue to be discussed further at next Parish Council meeting.

A suggestion was made to change the titles of the Sub Committee's to "Working Groups", apart from the Playing Fields Committee. This issue to be discussed further at next Parish Council meeting.

934/16 CONSULTATION, CORRESPONDENCE AND CIRULATION FILE

934.1/16 Consultations

Supporting People to Live Well – No Comment

Oral Health Promotion Strategy – No Comment

935/16 PARISH PROPERTY

935.1/16 Risk Assessment & Asset Inspections Documents and Action

It was noted that the Risk Assessment and Asset Inspections document has been updated and completed for 2016.

935.2/16 Update on the Shepperdine Telephone Box

The telephone box has been removed.

936/16 RECREATION

936.1/16 Parking issues at the Playing Fields

Concerns were raised on two issues found in the Playing Fields area when completing the annual risk assessment. These issues have been discussed at the Playing Fields Committee and are being dealt with.

Letters were written to the owners of the two cars (that had been parked at the Playing Fields for some time). The cars have now been removed and Cllr Sullivan thanked the owners for their prompt response.

A notice for No Parking at the Playing Fields has been put up.

936.2/16 Cricket Club Lease

An electronic copy of the Cricket Club lease is to be distributed to all Councillors. Cllr Griffiths will look at the detail of the lease and this issue will be discussed at our next meeting.

937/16 Any other minor matters or items for the next agenda

The issue of the state of properties owned by Horizon at Shepperdine was discussed. Cllr Sullivan to contact Horizon for an update.

Action: Cllr Sullivan

This concluded the business of the meeting which closed at 9.30pm

Next Meeting: Tuesday 6th September 2016 at 7.30pm.

Signed by Chairman: