

OLDBURY ON SEVERN PARISH COUNCIL

Minutes of Parish Council Meeting held on Tuesday 3rd March 2015 at 7.30 pm in the Memorial Hall, Oldbury

PRESENT

Parish Councillors: Mr B Turner - Chair, Mr K Sullivan, Mr M Riddle, Mr G Poole, Mrs J Hales and Mr A. Knapp.
Clerk: Mrs D Bramley **Public:** 2 Parishioners

766/15 APOLOGIES FOR ABSENCE

Apologies were accepted from Cllr Baker.

767/15 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Cllr Poole – Item 771.4/15

768/15 PUBLIC FORUM

None

769/15 APPROVAL OF MINUTES

It was proposed by Cllr Poole; seconded by Cllr Hales and **resolved** by all that the minutes of the Council Meeting on 6th January 2015 be signed as a correct record.

It was proposed by Cllr Poole; seconded by Cllr Hales and **resolved** by all that the minutes of the Council Meeting on 12th February 2015 be signed as a correct record.

770/15 PLANNING

770.1/15 To Discuss Planning Applications & Appeals

PT15/0349/F - Pound House Farm, Old Gloucester Road - Erection of 50m wind turbine with associated works including track & crane pad. (Amendment to previously approved scheme PT13/2618/F).

Council Response: Cllr Turner circulated information about the application prior to the meeting and went through its history at the meeting including the landscape value impact on the wider area. The turbine will also be seen by several Grade II listed buildings. It was agreed by all to **OBJECT** to the application. **Action: Cllr Turner**

770.2/15 To Note Planning Applications (No Comments Offered / Consultation Period Expired)

NO OBJECTION - PT15/0220/PND - The Old Brickyard, Church Road - Prior notification to demolish building

OBJECTION - PT14/4931/NMA - Ship Inn, Camp Road - Non-material amendment to PT12/4059/F to alter windows in north elevation of skittle alley dwelling.

OBJECTION - PT15/0041/NMA - Kayles House Camp Road - Non-material amendment to PT14/1869/PDR to alter windows in north elevation.

PT14/4343/F - Alpha Cottage, Pickedmoor Lane - Erection of single storey front and rear extensions to form additional living accommodation.

PT14/4739/F - Holt Farm, Shepperdine Road - Conversion of existing barn and erection of a single storey link extension with associated works to form additional living accommodation for main dwelling.

PT14/4784/LB - Holt Farm, Shepperdine Road - Internal & external alterations to existing farmhouse, conversion of barn & erection of a single storey link extension with associated works to form additional living accommodation for main dwelling.

PT14/5041/F - Great Leaze Farm, Oldbury Lane - Change of use from agricultural buildings to Business Use & Storage (Class B1 & B8) as defined in Town and Country (Use Classes) Order 1987 (as amended). (Retrospective).

NO OBJECTION - The application has been altered from PT14/4929/CLP to PT14/4929/PNA Churnmead Farm, Kington - Application for a certificate of lawfulness for the proposed construction of an access track.

770.3/15 To Note Planning Decision Notices

WITHDRAWN - PT14/4800/PNA - Churnmead Farm, Kington - Prior notification of the intention to construct a private way.

PRIOR APPROVAL REQUIRED - PT14/4738/PND -The Old Brickyard, Church Road - Prior notification of the intention to demolish a building.

PERMIT - PT14/4582/F - Mountain Ash Cottage, Kington Lane - Erection of detached double garage & store.

PERMIT - PT14/4299/RVC - Saddlers Barn, Shepperdine Road- Removal of condition 2 attached to planning permission PT05/2713/F to allow the building to be used as a single residential dwelling.

PERMIT - PT14/3045/F – Nupdown Farm, Nupdown Lane – Erection of single storey extension to facilitate conversion of agricultural building to 1no. dwelling with associated works.

PERMIT - PT14/2276/CLE - New Gates Farm, Oldbury Naite - Application for Certificate of Lawfulness for existing storage of tipping lorry re: Breach of Condition 4 application PT12/2165/F

770.4/15 To Discuss/Receive Feedback regarding The Old Stores Site

It was stated that the change in Law regarding Nuisance Plants like knotweed came into force in February and that Environment Officers now had the power to go in and remove the plants and fine the land owners. Cllr Riddle has asked James Cooke to follow this up to have the site cleared of knotweed using this new law. It was noted that the planning permission expires in June 2015.

Cllr Sullivan stated that it was deplorable no progress has been made regarding the site especially as parishioners and the Parish Council have been corresponding, firstly with Avon Council, and then South Gloucestershire Council for the past 20 plus years. It was agreed by all to write to Steve Evans, Director of Environment and Community Services, and request that he personally attends a meeting with Cllrs to give an explanation as to why no action has been taken regarding the Old Stores Site.

Action: Cllr Turner

770.5/15 To Discuss/Receive Feedback regarding Developments in Thornbury e.g. Park Farm

Cllr Turner forwarded the Thornbury Fields Flood Information to Cllr Sullivan. Cllr Riddle stated that the issue with the Park Farm drainage ponds had been resolved.

771/15 FINANCE

771.1/15 To Note the 2014/2015 Budget & Payments/Receipts Statement

The Budget Statement against Payment and Receipts for 2014/2015, circulated to Councillors was noted & signed.

771.2/15 To Note the following Receipts

The following receipts were noted:

NS & I Interest 2014	£	130.77
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771.3/15 To Approve / Note the following payments

It was proposed by Cllr Poole; seconded by Cllr Hales and agreed by all to approve the following invoices submitted for payment.

D Bramley – Clerk Salary Jan via Standing Order (25/01/15)	£	214.50
D Bramley – Clerk Salary Feb via Standing Order (25/02/15)	£	214.50
D Bramley – Clerk Office (Jan & Feb) & Expenses	£	25.00
Mr A Knapp – Village Green Posts	£	27.92
South Gloucestershire Council – Dog Bin Emptying Q4	£	68.86
KN Office Supplies – Welcome Pack Folders		180.48
PF Website Designs – Maintenance Contract, Extended Hours Contract, Domain & Hosting	£	290.00
D Bramley – Clerk Salary Mar via Standing Order (25/03/15)	£	214.50
	Total	£ 1235.76

771.4/15 To Discuss as Trustees the Oldbury on Severn Memorial Hall Financial Position

As all councillors are trustees of the Memorial Hall a long discussion regarding the Memorial Hall's financial position was had. The discussion included trustee liabilities regarding any loan/debt incurred, that the minutes do not clearly show the halls financial position that all trustees were not informed about the situation/options and given the opportunity to express their views regarding the situation prior to the loan being arranged and what happens should any loan be recalled. It was also stated that as Parish Councillors they were unable to resign from the Memorial Hall management committee and after the elections any new councillors will be associated with this situation. It was agreed after a vote (5 in favour and 1 abstained) that Cllr Turner would approach the Memorial Hall Committee Officers for an explanation regarding the current financial situation.

772/15 FLOODING/DRAINAGE/RIVER

772.1/15 To Discuss/ Receive feedback regarding Church Hill/Church Road

Cllr Sullivan circulated his mapping of the drainage system around Church Hill / Church Road and went through it with Cllrs. It was noted that several pipes had joins that reduced their diameters as they progressed to the Rhine and the flap system was devised to stop Thornbury from flooding not Oldbury on Severn. It was also stated that due to the history of how the pipes came to be laid it is unrealistic to expect landowners to maintain the pipes on their land.

Cllr Riddle stated that a meeting will be arranged with the Lower Severn Internal Drainage Board to discuss the drainage at the bottom of Church Hill/Church Road.

773/15 RECREATION

773.1/15 Playing Fields Committee (PFC) Report

Cllr Turner stated that there had been an initial meeting to discuss the Risk Issues and some progress has been made. Cllr Turner also stated that although he does not intend to stand again in the elections he is happy to stay on the Playing Fields Committee to follow through the Risk Assessment issues. Cllr Poole asked that alcohol and drug usage at the playing fields is included as several young people had been seen around the playing fields.

773.2/15 Oldbury on Severn CE School Report

Cllr Hales gave the following report: “The children are taking part in the Speech, Drama and Music Classes in this year’s Eisteddfod during March. A great pancake race took place at the school with all children taking part and there were winners in each year. In my role as Governor, with an interest in English, I am going to school on the 20th March to see the English Lessons. This will be my last duty as a Governor, which I have thoroughly enjoyed.”

773.3/15 Broadband and British Telecom (BT)

It was reported that Phase 1 of the project was almost complete and that fibre optic broadband was now available in most of Oldbury but parishioners need to sign up to receive it with their provider. Cllr Riddle stated that he had taken a paper to South Gloucestershire Council to hopefully have the Shepperdine Green Box included in Phase 2 of the project.

774/15 PARISH PROPERTY

774.1/15 Risk Assessment & Asset Inspection Document Review Actions

Progress on any of the actions was reported as below.

PARISH COUNCIL	
Pickedmoor Lane Trees - Monitor overhanging branches of trees at the Pickedmoor Lane/Kington Lane junction	Cllr Turner has spoken to James Druett (LSIDB) who will look at the trees later in the year and report back to Cllr Turner.
Village Green - Monitor bollards for any rotting at base 5 New Posts are needed.	Completed
PLAYING FIELDS COMMITTEE	
Pavilion - Update sticker in the Electrical Cupboard to reflect last check date.	
Oil & Gas Storage - Replace lock of gas storage cupboard.	Lock has been purchased
Green Metal Shed - The tables/chairs stored are redundant & could be disposed of.	
Green Metal Shed - Clear rubbish around the shed.	
ITEMS REQUIRING CONFIRMATION:	
Pavilion Storage Annexe – Confirmation a fire extinguisher is no longer needed in pavilion annexe.	
Pavilion - Confirmation that regular users have Portable Appliance Testing.	Busy Bees & Oldbury Decker’s trying to arrange
All inspections of the Playing Fields & Pavilion are being completed regularly & recorded.	The PFC committee will complete the inspections but have requested that the Checklist is simplified. Action: Clerk

774.2/15 To Discuss the Strip of Land behind Westmarsh Lane

It was reported that the Strip of land behind Westmarsh Lane does not have a Public Right of Way running across it. The land has also not been maintained although it is included in the Cricket Club Lease Terms and Conditions. It was agreed to raise this with the Playing Field Committee and get a working party together to clear the area.

774.3/15 To Discuss Obtaining a Defibrillator in the Parish

Cllr Riddle has submitted the article about donations for the defibrillator to the 4 Ward and it should be in this month’s magazine.

774.4/15 To Discuss the Shepperdine Red Telephone Box

Cllr Riddle stated that he had requested that BT remove the box and although an acknowledgement was received the box had not been removed yet.

774.5/15 To Discuss Maintenance of the Horsepool

Cllr Turner reported that James Druett has agreed to clear the Horsepool when he clears the reeds from the Rhines later in the year.

775/15 HIGHWAYS

775.1/15 Parking on Pavements

Nothing to Report

775.2/15 Speeding on Chapel Road, Church Hill & Westmarsh Lane

Speed Watch Group has submitted an article to the 4Ward magazine which informs parishioners that they are trying to help them and not hinder them. It also summaries the results of the speed visor.

Cllr Riddle stated that Rob Wiltsher is drawing up plans to have “SLOW” marked on the road near the bends on Chapel Road.

775.3/15 To Discuss Road Traffic Safety in Oldbury Lane

Cllr Riddle stated that Rob Wiltsher is also drawing up plans to have the warning signs on Oldbury Lane moved closer to the bend and have "SLOW" signs marked on the road next to the warning signs.

775.4/15 To Discuss Localism Services 2015/2016 e.g. Dog Bin Emptying

Cllr Turner has informed Mr Dixon and South Gloucestershire Council that the only service that was required by the Parish Council was the Dog bin emptying.

776/15 FOOTPATHS/BRIDLEWAYS

Cllr Sullivan stated that a footpath off the Sailing Club track was not signposted and would inform the Footpath Warden.

777/15 PROPOSED POWER STATION & OTHER POWER

777.1/15 Oldbury Power Station Site Stakeholder Group

Nothing to Report

778/15 PARISH COUNCIL ADMINISTRATION

778.1/15 To Discuss / Receive Feedback regarding Oldbury on Severn Website & IT Development

It was stated that the website is regularly being maintained and developed. Cllr Sullivan stated that the Welcome Pack is almost complete and presented a draft copy to Cllrs.

778.2/15 To Discuss the Cricket Club Lease & Problems on the Playing Fields inc. Security

This will be discussed at the next Playing Fields Committee Meeting (ongoing with Item 773.1/15).

778.3/15 To Discuss/ Receive Feedback regarding developing a Parish Emergency Plan

Cllr Turner reported that no progress had been made on this item as he is waiting to see how South Gloucestershire Council's Emergency Plan is developed.

778.4/15 To Discuss the New Parish Council Pension Requirements

The Clerk circulated a brief prior to the meeting and went through it with Cllrs. Cllrs asked the Clerk to submit the invoice for the Pensions Briefing she attended for payment and document the hours that had already been spent on this issue.

It was agreed by all to nominate the Chair and Clerk as the contact for the Pension Regulator. This will need to be updated after the elections in May. It was also agreed to look at setting up a NEST pension. **Action: Clerk**

779/15 LONG TERM FUTURE OF PARISH

779.1/15 To Discuss/ Receive Feedback regarding the Policies, Sites & Places(PSP) Development Document

Cllr Turner stated that the response along with the requested associated paper had been sent to South Gloucestershire Council and had received an acknowledgement along with assurances that that the issues would be put forward to the South Gloucestershire Council Policy and Resources Committee meeting.

779.2/15 To Discuss/Approve Response to the Joint Strategic Planning Strategy & Associated Call for Sites

Cllr Turner reported that responses to the two consultations had been sent to South Gloucestershire Council and had received an acknowledgement.

779.3/15 To Receive Feedback regarding the Oldbury Parish Plan

Cllr Turner reported that the Parish Plan Steering Group is unsure as what to do in the future. They could apply for Charity status which would enable them to access additional funding sources and help promote community projects. A circular delivered to the community via 4Ward updating the Parish Plan progress also asked for feedback on what direction the Steering Group should take for the future. Currently no feedback has been received.

They have circulated an article to get parishioners views.

779.4/15 To Discuss Security / Crime Reduction

Cllr Turner is meeting with a representative from Cannons Security on the 9th March 2015 to discuss the options available for the parish regarding CCTV.

The following two incidents were noted by Cllrs. A car was damaged in the Anchor Car Park by an unknown person and a parishioner was hurt on the Sailing Club track when they were knocked over by a dog.

780/15 Correspondence (Italics – Also available via email)

Consultation: Potential Changes to Local Welfare Grants Scheme – Council Response: No Comment

Notice of Application for Street Closure Order - Oldbury Fun Run 2015 – Council Response: No Objection

781/15 Circulation (Italics – Also available via email)

Affordable Rural Housing: a Practical Guide for Parish Councils, South Glos. Over 50's Forum Newsletter

782/15 Minor Matters or Items for Next Agenda

Cllr Riddle has circulated a response from South Gloucestershire Council regarding the Life Buoy by the Rhine in Oldbury on Severn. It appears that the Environment Agency, Internal Drainage Board or South Gloucestershire Council do not have responsibility for providing or maintaining life buoys in that area. Cllr Riddle has also contacted Robert Griffin, Ward Cllr for Pilning and Severn Beach regarding their life buoys, which have been stolen. Cllr Riddle will consult with Robert Griffin, Ward Cllr for Pilning and Severn Beach about a joint approach regarding the life buoys in both areas.

The Clerk stated that an email had been received from an Amateur Astronomer asking to use the Playing Fields. Cllrs are happy for the astronomer to use the playing field as long as times and dates are provided. The Clerk will forward the email to the Playing Fields Committee. **Action: Clerk**

Cllr Sullivan requested the date of the next meeting is changed. It was agreed by all to change the date of the next meeting to Monday 18th May 2015. The Clerk will amend the Memorial Hall Booking. **Action: Clerk**

This concluded the business of the meeting, which closed at 9.30 pm

Next Meeting: Monday 18th May 2015 at 6.30 pm

THIS MEETING WILL BE THE ANNUAL COUNCIL MEETING AND THE ANNUAL PARISH MEETING.

Signed by Chairman

18th May 2015