



OLDBURY ON SEVERN PARISH COUNCIL

Minutes of the Parish Council Meeting

held on Tuesday 01 March 2016 at 7.30 pm in the Memorial Hall

PRESENT Mr Keith Sullivan (Chair), Mr Glynn Poole (Vice-Chair), Mr Matthew Clothier, Mr Matthew Riddle and Mr John Cornock.

Clerk: Eirian Vaughan Lewis Parishioners: One

880/16 APOLOGIES FOR ABSENCE

Mrs Marie Baker, Mr Dylan Griffiths and Mr Barry Turner.

881/16 DECLARATION OF INTEREST & DISPENSATION REQUESTS IN ITEMS ON THE AGENDA

None

882/16 APPROVE MINUTES OF THE LAST COUNCIL MEETING

It was proposed by Cllr Poole; seconded by Cllr Clothier and resolved by all that the minutes of the Council meeting on 3rd January 2016 be signed as a correct record.

883/16 CHAIR'S REPORT

Cllr Sullivan gave a brief update on the following meetings that he had attended:

1. SFRA2 on 04.01.16 with Mr Barry Turner and Mr Dylan Griffiths
2. Playing Fields Committee 14.01.16
3. Meeting at the Anchor re Church Hill flooding 18.01.16
4. Post Farm discussion 18.01.16
5. SFRA2 and Affordable Housing on the 20.01.16 at SGC Yate
6. Horizon and SGC 21.01.16
7. Oldbury SSG 27.01.16
8. Attended Speed Reading Course at Kingswood Civic Centre 04.02.16
9. Walking Rhines etc checking flood levels 08.02.16
10. Parish Clerk to discuss agenda and actions 10.02.16
11. Planning and drainage issues with Mr Barry Turner 11.02.16
12. Memorial Hall AGM 16.02.16
13. Meeting with LSIDB and Luke Hall MP and after at Pillhead.
14. Meeting with Mr Barry Turner re Anchor 22.02.16
15. Meeting with Mr Barry Turner, Mr Matthew Riddle and Mr Nick Blanchard 29.02.16

884/16 PUBLIC FORUM

No discussion.

885/16 REVIEW OF ACTIONS (NOT COVERED ON THE AGENDA)

None.

886/16 PLANNING

886.1/16 Discuss the following Planning Applications

Cllr Glyn Poole gave an update on the land at Post Farm application. He suggested that we wait until we receive full planning application to adopt recommendation for comment.

Reference	Location/Address	Details of Application	Comments
PT15/2917/O	Land At Post Farm, Thornbury	Residential development of up to 125no. dwellings on 6.6 hectares with public open space and associated infrastructure. Outline application including access with all other matters reserved.	Awaiting full planning application
PT16/0611/NMA	Dallas, Foss Lane, Oldbury on Severn	Non material amendment to previously approved scheme PT15/2569/F to alter external wall finish, alterations to windows and doors and erection of front and rear porch.	No Comment

886.2/16 To Note Planning Applications and Planning Decision Notices

Reference	Location/Address	Details of Application	Comments
PT16/0733/LB	1 The Pill, Church Road, Oldbury on Severn	Installation of replacement windows to front elevation	No comment
PT16/0469/F	Salmon Lodge, Pullens Green, Oldbury on Severn	Erection of detached garage	No comment
PT15/5199/RVC	Oldbury on Severn Community Shop, Church Road, Oldbury on Severn	Removal of Condition 1 attached to planning permission PT13/1272/F to allow the use and building to remain on site	Approved with conditions
PT16/0129/RVC	The Old Orchard, Camp Road, Oldbury on Severn	Removal of condition 10 attached to planning permission PT06/1507/F to allow annex to be occupied as a separate residential dwelling	Pending consideration
PT16/0374/PNGR	The Barn at Kington Road Oldbury on Severn	Prior notification of a change of use from part of an agricultural building to No1 residential dwelling (Class 3) as defined in the Town Country Planning (use classes) order 1995 (as amended) with operational development	Pending consideration
PT15/4159/CLE	Pool Farm, Oldbury Lane Oldbury on Severn	Application for Certificate of Lawfulness for the existing use of building for (Class B2) for business premises, workshop and storage of materials	Approved

886.3/16 Old Stores Site

Cllr Riddle reported that he had been in touch with the officers and that this issue is progressing well. Regarding the probate issue; names of the executors in charge of the estate have been found. A further update will be given at the next meeting.

886.4/16 Developments in Thornbury

The issue of the water coming down to Oldbury from Post Farm was discussed. Cllr Sullivan asked questions about this issue at the meeting held at the Anchor on the 18th January 2016.

Cllr Sullivan would like to ask the Environment Agency the question on the definition of the phrase "1 in a 100 year event".

Action: Cllr Sullivan will contact the Environment Agency.

Action: Cllr Sullivan

887/16 LONG TERM FUTURE OF THE PARISH

887.1/16 Policies, Site and Places DPD

Cllr Dylan Griffiths and Mr Barry Turner attended a meeting in December that was discussed in the January meeting. No further update at this time.

887.2/16 Strategic Flood Assessment

Cllr Sullivan gave feedback from the meeting held on the 18th January 2016 at the South Gloucestershire Council offices, re SFRA2. Present at the meeting were Patrick Conroy, Jessica Bett and Cllr Dylan Griffiths. No further update at this time.

888/16 FLOODING/DRAINAGE/RIVER

888.1 Church Hill/Church Road

Cllr Sullivan reported on the meeting that was held at Anchor on 18th January 2016. The purpose of the meeting was to find a solution to the problem caused by water coming down Church Hill flooding Church Road and adjacent property. Drainage options and ideas were discussed and the issue is moving along in the right direction, with a further discussion with Mr Dowdswell required. Cllr Riddle thanked Cllr Sullivan and supports all the hard work that he has done on this issue.

Cllr Sullivan is going to ask some further questions to the Drainage Board, he is concerned about all the water that will be coming from Thornbury with all the new housing taking place. Cllr Sullivan has circulated photos that were taken on the 8th February, with the water levels up to the limit following the heavy rainfall that we had in the area that week.

Cllr Riddle has had a copy of the book of the History of the Drainage Board and Cllr Sullivan read an interesting article from the book. The book will be circulated to all Councillors,

Action: Cllr Sullivan to contact LSDB to ask questions.

Action: Cllr Sullivan

889/16 NUCLEAR

889.1 New Nuclear Build

The New Nuclear Build paper was circulated to Councillors before the meeting. The paper was written following a meeting with Horizon and South Gloucestershire Council on 21st January 2016. The meeting was held to have a better understanding of the consultation process, and not about the negotiations themselves. The purpose of the paper is to identify what we, as the host Parish Council, should do next.

Proposal: To establish a working group to identify the issues and consider a way forward for the pre-consultation process. The group should consist of three to five Councillors, with power to adopt other members for either permanent or temporary periods. The group could recommend a constitution or rules back to the Parish Council for ratification.

Paper approved. Proposed by Cllr Cornock; seconded by Cllr Poole. Working group members will be: Cllr Sullivan, Cllr Cornock and Cllr Clothier.

Action: Parish Clerk to book Memorial Hall for sub group meetings.

Action: Clerk

Horizon updated Councillors that they are waiting permission to be able to do work at the Windbound and also securing gutters and valleys work at Dairy Farm. They expect the work to take place soon.

Cllr Riddle reported that he has a meeting planned with Councillors from Ipswich this month.

889.2 Oldbury Site Stakeholder Group (SSG)

Mr Malcolm Lynden reported that Oldbury Site has now removed all the fuel from both Reactors. Checking and verification of all fuel channels will be taking place for another month. When the work is complete the Office of Nuclear Regulation (ONR) will then declare that it is a fuel free site.

A suggestion of joining the Berkeley and Oldbury SSG meetings was discussed. A sub-group of the SSG will hold a meeting to discuss the End State of the site.

Mr Lynden also reported on the meeting held with the Emergency Planning Consultative Committee (EPCC).

890/16 HIGHWAYS

890.1 Update Spelling Corrections to Altered Parish Sign

Cllr Riddle will check current status and take appropriate action.

Action: Cllr Riddle

891/16 FOOTPATHS/BRIDLEWAS

No discussion.

892/16 FINANCE

892.1 To note the following receipts

The following receipts were noted

<i>NS&I Account Interest</i>	£	138.73
Total	£	138.73

892.2 Note Budgets & Payments statement

The Budget statement against Payment and Receipts for 2015/16, was circulated to Councillors was noted and signed.

893.3 Note approve attached payments

<i>E V Lewis – Clerk Salary January via Standing Order</i>	£	216.70
<i>Keith Sullivan (Cllrs Expenses for new folders & travelling)</i>	£	205.20
<i>E V Lewis – Clerk Salary February via Standing Order</i>	£	216.70
<i>E V Lewis – Clerk Office (Jan/Feb) & expenses</i>	£	22.50
<i>Marks Mini Digger</i>	£	2145.60
<i>Steelway Fenscure Ltd.,</i>	£	434.76
<i>D A Pearce</i>	£	1620.00
<i>South Glos Council (Dog Bin Emptying Q4)</i>	£	70.02
Total	£	4931.48

894/16 PARISH COUNCIL ADMINISTRATION

894.1 Consultations & Planning Paper

The Consultations and Planning paper was circulated to Councillors before the meeting. Cllr Sullivan discussed the proposed changes to way we respond to Consultations and Planning Applications.

Proposal: Cllr Sullivan explained the new system of dealing with consultations via email (note past discussion 876.1 on the minutes from the January meeting). Planning Applications are already dealt with via email. Forms A, B & C will be used to ensure we have a paper trail of all comments on Consultations and Planning Applications from Councillors.

The Clerk will respond to any comments on Consultations. The Planning Officer will collate all comments on the Planning Applications and provide the Clerk with a response to forward to South Gloucestershire Council. The amendment to the Standing Order will be made.

Paper and change to Standing Order approved. Proposed by Cllr Poole; seconded by Cllr Clothier.

894.2 Pension Regulator changes

The Clerk gave an update on the new Pension Regulator changes to Workplace Pensions, and informed the Parish Council that the staging time starts from 01 March 2016. Cllr Sullivan gave the Clerk a copy of the letter informing the Clerk of the new Pension Regulator changes.

894.3 Transparency Fund Grant

The Clerk informed Councillors that Oldbury on Severn Parish Council had been successful in obtaining a grant from the Transparency Fund. The grant money will be spent on the following items:

- Internet access to the Memorial Hall
- New computer for the Parish Council
- New scanner for the Parish Council
- Improvements to the Parish Council website

895/16 CONSULTATION, CORRESPONDENCE AND CIRCULATION FILE

895.1 Lighting of Beacons to celebrate HM Queen's 90th Birthday celebrations

Cllr Clothier reported that we have been invited as a Parish to take part in the lighting of a beacon on HM Queen's 90th birthday on the 21 April 2016. The Sailing Club has agreed to have the beacon at their site, and are happy to help out with the celebration activities. The club bar and BBQ will be available. It was suggested that a senior parishioner could light the beacon if possible.

895.2 Letter from Community against Severndale Wind Turbine

A letter from the Community against Severndale Wind Turbine providing an update on the situation was showed to Councillors and noted.

An email on the changes to the South Gloucestershire Council Sort It Centre and Waste Transfer Stations was discussed. Cllr Riddle explained that any Litter Pickers associations will be given permission to use the Centre.

895.3 Consultations

Adults Social Care Charging Policy Review – No Comment

Proposed Changes to Library Services – No Comment

Review of Council Accommodation in Kingswood & Yate – A comment on lack of car parking would be an issue was noted.

Review of One Stop Shops & Customer Services – No Comment

231

896/16 PARISH PROPERTY

896.1 Risk Assessment & Asset Inspections Documents and Action

Cllr Sullivan will complete. The new defibrillator will be added to the Asset Register. Cllr Poole reported that the defibrillator will have to be checked weekly and a report done monthly.

Action: Cllr Sullivan

Action: Cllr Sullivan to complete Risk Assessment & Asset Inspections.

896.2 Update on Shepperdine Red Telephone Box

Work completed item closed.

897/16 RECREATION

897.1 Any issues from the Playing Fields Committee

The Playing Fields equipment inspection checklist and report was noted. The work on the gates and access in completed. The Parish Council would like to thank Mr Barry Turner for all his work on this issue.

898/16 Any other minor matters or items for the next agenda

Cllr Riddle will be attending a Broadband meeting this month.

This concluded the business of the meeting which closed at 9.30pm

Next Meeting: Tuesday 3rd May ACM to be held at 6.30pm followed by APM at 7.30pm

Signed by Chairman:

232