

OLDBURY ON SEVERN PARISH COUNCIL

Minutes of Parish Council Meeting held on Tuesday 4th November 2014 at 7.30 pm in the Memorial Hall, Oldbury

PRESENT

Parish Councillors: Mr B Turner - Chair, Mr K Sullivan, Mr M Riddle, Mr G Poole, Mrs J Hales and Mr A. Knapp.

Clerk: Mrs D Bramley **Public:** 1 Parishioner

725/14 Apologies for Absence

Apologies were accepted from Cllr Baker.

726/14 Declarations of Interest in Items on the Agenda

None

727/14 Public Forum

None

728/14 Approval of Minutes

It was proposed by Cllr Sullivan; seconded by Cllr Riddle and **resolved** by all that the minutes of the Council Meeting on 2nd September 2014 be signed as a correct record.

729/14 Planning

729.1/14 To Discuss Planning Applications & Appeals

PT14/3839/F – 2 Scots Cottages, Kington Lane - Erection of single storey rear extension to provide additional living accommodation. **Council Response: No Comment**

729.2/14 To Note Planning Applications (No Comments Offered / Consultation Period Expired)

PT14/3457/LB - Holt Farm, Shepperdine Road - Installation of replacement windows, replacement external door, chimney maintenance and re-pointing of external walls.

PT14/3768/PNGR – Farm building At Willow Farm, Kington Lane - Prior notification of a change of use from Agricultural Building to single residential dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).

PERMIT - PT14/3309/LB - Holt Farm, Shepperdine Road – Replacement and reinstatement of rainwater goods.

PT14/3375/PDR - The Old Barn, Camp Road - Erection of single storey side extension to form additional living accommodation.

PT14/2870/F - 2 Rook Cottage, Hall Lane - Erection of detached double garage.

PT14/3045/F – Nupdown Farm, Nupdown Lane – Erection of single storey extension to facilitate conversion of agricultural building to 1no. dwelling with associated works.

PERMIT - PT14/3415/LB - Anchor Inn, Church Road - Internal alterations including installation of 2no. en-suite bathrooms to facilitate conversion of 3no. bedrooms to Bed and Breakfast accommodation.

PERMIT - PT14/3414/F - Anchor Inn, Church Road - Change of use of 3no. bedrooms in Public House (Class A4) to B & B (Class C1) as defined in T & C Planning (Use Classes) Order 1987 (as amended).

PERMIT - PT14/3091/F – Bellevue Cottage, Chapel Road - Erection of single storey side and rear extension to form additional living accommodation.

729.3/14 To Note Planning Decision Notices

PERMIT - PT14/2929/RVC – The Coach House Chapel Road - Removal of condition 2 attached to listed building consent PT14/1257/LB

PERMIT - PT14/2827/F - Pool Farm, Oldbury Lane - Change of use of agricultural building to workshop (Class B1) as defined in the T & C Planning (Use Classes) Order 1985 (as amended) (retrospective)

PERMIT - PT14/2502/F – 2 Rook Cottage, Hall Lane - Erection of first floor side extension to form additional living accommodation and erection of front conservatory

729.4/14 To Discuss/Receive Feedback regarding The Old Stores Site

Cllr Riddle feedback that the situation is ongoing and he would go back to James Cooke regarding the government changes relating to Japanese Knotweed.

729.5/14 To Discuss/Receive Feedback regarding Developments in Thornbury e.g. Park Farm

Cllrs stated that there was an issue with the removal of storm water that may delay the development whilst it is being rectified. It was noted that the proposed Post Farm housing development had not been submitted to the council yet.

729.6/14 To Receive Feedback about the Major Sites Applications Design Issues Event

Cllr Sullivan briefly went through the event presentation and it was included in the circulation file.

730/14 Finance

730.1/14 To Note the following Receipts

The following receipts were noted:

<i>Precept and Local Tax Grant Scheme (50%)</i>	£	6216.50
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730.2/14 To Note Playing Field Committee Budget & Approve Subsidy Payment

The Draft Playing Field Budget Statement 2015/2016, circulated to Councillors was noted. It was proposed by Cllr Poole; seconded by Cllr Sullivan and agreed by all to approve the playing fields subsidy payment.

730.3/14 To Discuss 2015/2016 Draft Budget & Set the Precept

The Draft Budget Statement 2015/2016, circulated to Councillors was discussed. After discussion it was agreed by all to reduce the earmarked fund Website/It Development fund to £500 and introduce a new earmarked fund for Major Sites Developments e.g. Power Station from the unearmarked funds. It was proposed by Cllr Poole; seconded by Cllr Sullivan & agreed by all to approve the budget with the above mentioned amendments and set the precept at £12,000.

730.4/14 To Note the 2014/2015 Budget & Payments/Receipts Statement

The Budget Statement against Payment and Receipts for 2014/2015, circulated to Councillors was noted & signed.

730.5/14 To Discuss Four Towns Vale Link Funding Request

It was proposed by Cllr Turner; seconded by Cllr Riddle and agreed by all to donate £100 to the Four Towns & Vale Link Community Transport organisation. The cheque was written and duly signed.

730.6/14 To Approve / Note the following payments

It was proposed by Cllr Poole; seconded by Cllr Riddle and agreed by all to approve the following invoices submitted for payment.

<i>PF Web Designs – Easylist Newsletter Software for Website – Written Prior to the Meeting</i>	£	20.00
<i>Broker Network Ltd – Insurance Renewal – Cheque Signed Prior to Meeting</i>	£	1893.91
<i>D Bramley – Clerk Salary Sept via Standing Order</i>	£	209.89
<i>D Bramley – Clerk Salary Oct via Standing Order</i>	£	209.89
<i>D Bramley – Clerk Office (Sep & Oct) & Expenses</i>	£	20.00
<i>Oldbury on Severn Memorial Hall – Rental</i>	£	125.00
<i>Playing Fields Committee Subsidy</i>	£	1500.00
<i>Total</i>	£	3978.69

731/14 Flooding/Drainage

731.1/14 To Discuss/ Receive feedback regarding Church Hill/Church Road

Cllr Riddle reported that Nick Blanchard (SGC) is meeting with a private contractor to discuss the root cutting work. He is also meeting with his working crew to let them know what work needs to be completed which includes cleaning the drains, gullies and pipes and also cutting a new inlet into the ditch at the top of the hill.

732/14 Recreation

732.1/14 Playing Fields Committee (PFC) Reports

Cllr Turner circulated his Risk Reduction report prior to the meeting to Cllrs. After some discussion it was agreed to mention the Health and Safety aspects in the report and include the details in the appendix. Cllr Turner will then circulate the report to the Playing Fields Committee Chairman for discussion at the PFC meeting in January.

732.2/14 Oldbury on Severn CE School Report

Nothing to report, the next meeting is on 17th November 2014. It was stated that the school had been visited by STEMNet (Science, Technology, Engineering and Mathematics Network) where the older children had the chance to build and program a robot from Lego. The visit was funded by a Magnox Socio Economic grant.

732.3/14 Broadband and British Telecom (BT)

Cllr Riddle reported that the box at Kington Road had been upgraded; the one at the Sheepwash was in the process of being updated however the one in Shepperdine was not included in the program. It was agreed that Cllr Turner will write to David Perry, Director of Corporate Resources at South Gloucestershire Council and request that the Shepperdine green box is upgraded as part of this program.

733/14 Parish Property

733.1/14 Risk Assessment & Asset Inspection Document Review Actions

The Parish Council actions were discussed at the meeting but the Playing Fields Committee actions will be discussed at the next meeting. Any updates are included below.

PARISH COUNCIL	
Pickedmoor Lane Trees - Monitor overhanging branches of trees at the Pickedmoor Lane/Kington Lane junction	Cllr Turner has spoken to James Druett (LSIDB) who will look at the trees later in the year and report back to Cllr Turner.

Village Green - Monitor bollards for any rotting at base 5 New Posts are needed.	Cllr Knapp reported that this task is in hand.
PLAYING FIELDS COMMITTEE	
Pavilion - Update sticker in the Electrical Cupboard to reflect last check date.	
Oil & Gas Storage - Cut back hedges/bushes to allow access to oil tank.	COMPLETED
Oil & Gas Storage - Replace lock of gas storage cupboard.	PFC March Minutes - Lock has been purchased
Green Metal Shed - The tables/chairs stored are redundant & could be disposed of.	
Green Metal Shed - Clear rubbish around the shed.	
ITEMS REQUIRING CONFIRMATION:	
Pavilion Storage Annexe – Confirmation a fire extinguisher is no longer needed in pavilion annexe.	
Pavilion - Confirmation that regular users have Portable Appliance Testing.	Busy Bees & Oldbury Decker's trying to arrange
All inspections of the Playing Fields & Pavilion are being completed regularly & recorded.	Cllr Turner will raise this at the next PFC meeting

733.2/14 To Note New Asset & Ownership Registers

The new Asset and Ownership Registers were noted and circulated to Cllrs. This document was updated to include the new play equipment.

733.3/14 To Discuss Obtaining a Defibrillator in the Parish

Cllr Poole circulated information about the defibrillator options to Cllrs prior to the meeting. He stated that they cost in the region of £2k plus ongoing maintenance costs and it is not a straight forward process. A number of items were discussed including funding, guardianship, power supply, location, parts replacement and maintenance. It was agreed that initially an article would be included in the 4Ward and on the website explaining that the parish council is looking at installing a defibrillator unit in the parish and ask for donations. Other funding sources will also be investigated including a donation from the Parish Council.

733.4/14 To Discuss the Shepperdine Red Telephone Box

Cllr Riddle stated that he had circulated a newsletter to residents in Shepperdine regarding the removal of the telephone box. As the telephone box is badly damaged, the telephone does not work and there were no responses from residents it was agreed to request that BT remove the telephone box.

733.5/14 To Discuss Maintenance of the Horsepool

Cllr Poole stated that now would be a good time to clear the Horsepool. Cllr Turner will consult with James Druett from the Lower Severn Internal Drainage Board to ask if they would be able to do the work. It was agreed by all that Cllr Turner could incur costs up to £150 to complete the task (note this amount also included work to trees on Pickedmoor Lane).

734/14 Highways

734.1/14 Parking on Pavements

Nothing to Report

734.2/14 Speeding on Chapel Road, Church Hill & Westmarsh Lane

The Smiley Speed Visor is currently on Chapel Road but the Speed Watch team have asked that in future if a Speed Visor was being installed that they are informed so they can monitor elsewhere. They will use the data recorded by the speed visor to determine the best time to monitor Chapel Road.

Cllr Riddle informed Cllrs that the “20 mph” scheme is with the legal department at South Gloucestershire Council. Cllr Sullivan enquired as to why the scheme cost so much and what the money was spent on. Cllr Riddle stated that the cost includes the officer's costs and that of the legal department to raise a Road Traffic Order but will take the concern back.

734.3/14 School Road Safety

Refer to Item 732.2/14 above

734.4/14 To Discuss Road Traffic Safety in Oldbury Lane

Cllr Riddle stated the he was meeting Rob Wiltsher to look at installing triangular warning signs the bends on Oldbury Lane and he would suggest including a “SLOW” sign on the road next to them.

735/14 Footpaths/Bridleways

A Parishioner raised the question of the whereabouts of the Life belt which historically has been sited near the Bridge in Church Road. It was thought that the old one supplied, a long time ago, by the then forerunners of SGC had fallen into disrepair. Given the steepness of the banks of the Rhine if someone was to fall in it would be difficult to get out at that point. A lifebelt might be the difference between life and death. Cllr Riddle agreed to establish what SGC's policy is regarding the supply such equipment, the matter will be discussed again when that is known'.

736/14 Proposed Power Station & Other Power

736.1/14 Horizon Consultative Group & Other Power Related Meetings

Nothing to Report

736.2/14 Oldbury Power Station Site Stakeholder Group

Mr Lynden reported that he had attended a number of meetings including Horizon's update on their plans, although not Oldbury specific which included the design evaluation. He also stated the Hitachi-GE's design was a well-engineered product. The Site Stakeholder Group is also waiting to hear Cavendish Fluor's ideas to save £1.5 billion over the next 14 years. Mr Lynden will also be attending the Nuclear Decommissioning Authority 5 year strategy meetings until the document goes out for consultation.

737/14 Parish Council Administration

737.1/14 To Discuss / Receive Feedback regarding Oldbury on Severn Website & IT Development

Nothing to Report

737.2/14 To Discuss/Approve The Update To Standing Order 31

It was proposed by Cllr Poole, seconded by Cllr Turner as agreed by all to adopt the amendment to Standing Order 31. The Clerk will update the Standing Order Document to reflect the change **Action: Clerk**

737.3/14 To Discuss the Cricket Club Lease & Problems on the Playing Fields inc. Security

Refer to Item 732.1/14.

737.4/14 To Discuss/ Receive Feedback regarding developing a Parish Emergency Plan

Nothing to Report

737.5/14 To Note Dates for Parish Council Meetings in 2015

The Clerk informed Cllrs of the dates for 2015 including the fact that the May meeting will have to be postponed for one week due to the General Election. The dates are: 6th Jan, 3rd Mar, 12th May, 7th Jul, 1st Sep & 3rd Nov 2015.

The dates including time will be booked with the Memorial Hall, listed in the 4Ward & on the website. **Action: Clerk**

738/14 Long Term Future of Parish

738.1/14 To Discuss/ Receive Feedback regarding the Policies, Sites & Places(PSP) Development Document

Cllr Turner when through the DRAFT response that was circulated to Cllrs.

Rural Housing

It was proposed by Cllr Sullivan, seconded by Cllr Riddle and agreed by all to SUPPORT Option 3 as this gave the parish greater flexibility to achieve the objective of 14 dwellings to fulfil the parish's needs. It was also agreed that the sites proposed by the Parish Council were selected on the basis that they are on higher ground, adjacent to existing development boundaries with existing road access. The sites proposed by emerging landowners have been considered but did not meet the same criteria.

Local Green Space

It was proposed by Cllr Riddle, seconded by Cllr Knapp and agreed by all to ENDORSE the three proposed Local Green Space areas as listed in Appendix 2 of the Draft PSP Plan along with a correction to the mapping of the area by the Church e.g. only the area in front of the Church (outside the fenced area). It was agreed that clarification of ownership, reasons for inclusion and mapping of all the areas will also be included with the response.

Community Aspirations

It was proposed by Cllr Sullivan, seconded by Cllr Poole and agreed by all to OBJECT to the additional aspiration "no nuclear power station" given that it is a National Energy Policy that follows a prescribed process regarding the suitability of the site but have NO OBJECTION to the other further aspiration mentioned in the SGC PSP Summer Consultation 2014, Part 2 Summary of Responses.

The Clerk will sign the response form and return it to South Gloucestershire Council.

Action: Clerk

738.2/14 To Receive Feedback regarding the Oldbury Parish Plan

Cllr Turner reported that a Status Report was available in Draft and that he would circulate it to Cllrs when it was agreed.

738.3/14 To Discuss Security / Crime Reduction

Cllr Turner reported that installing security cameras in the parish has been discussed before with installation and maintenance costs being a major issue. Cllr Turner asked everyone to consider this item so that it may be discussed at the next meeting.

739/14 Correspondence (Italics – Also available via email)

Consultation: Discretionary Rate Relief - Expiry 24th December 2014

Consultation: Review of Trading Standards – Expiry 5th November 2014

Consultation: Review of Community Safety and Ant-social Behaviour – Expiry 5th December 2014

Consultation: Pharmacy Services in South Gloucestershire – Expiry 14th November 2014

Notice of Polling District, Polling Place & Polling Station Review – Expiry 28th November 2014

Consultation: Review of Community Engagement - Expiry 30th November 2014

Council Response: No comment to the above Consultations or Notices

Consultation: Local Flood Risk Management Strategy – Expiry 20th January 2015

Council Response: This consultation was circulated to Cllrs and will be reviewed by Cllrs Turner & Sullivan.

To Discuss Correspondence from Parishioner – Domestic Renewable Heat Incentive and Security Cameras

Council Response: Domestic Renewable Heat Incentive has been looked at in the past and was unsuccessful. The Security Cameras were discussed in Item 738.3/14

740/14 Circulation (Italics – Also available via email)

Insurance Newsletter - Council Matters Autumn 2014, South Gloucestershire Over Fifties Forum, Oil Club Leaflet, South Gloucestershire News Autumn/Winter 2014 and Major Sites Applications Design Issues

741/14 Minor Matters or Items for Next Agenda

The Clerk asked if anyone was aware of anyone sleeping rough as the annual headcount is taking place next week. Cllrs were not aware of anyone in the parish.

Cllr Hales raised parishioners concerns about the state of the verge and the road opposite a field gateway in Pickedmoor Lane. It was agreed to write to the responsible party and ask if they can take some remedial action to prevent further problems e.g. setting the gateway further back. Cllr Hales also reiterated that the condition of the lane was a hazard for motorists due to potholes and erosion of the verge. Cllr Riddle stated that the potholes and verge issues had been reported and he will chase it up.

This concluded the business of the meeting, which closed at 10.10 pm

Next Meeting: Tuesday 6th January 2015

Signed by Chairman

6th January 2015