



**OLDBURY ON SEVERN PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**held on Tuesday 3<sup>rd</sup> July at 7:30 pm in the Memorial Hall**

**PRESENT:** Cllr Keith Sullivan (Chair), Cllr Dylan Griffiths (Vice Chair), Cllr Matthew Clothier, Cllr Matthew Riddle, Cllr Ian Bell

**Clerk:** Emma Pattullo

**Parishioners:** Mr Barry Turner (NDP committee), Mr Malcolm Lynden (SSG rep); no other parishioners were present.

**1. Apologies for absence**

Apologies were received from Cllr Glynn Poole and Cllr John Cornock.

**2. To receive agenda declarations of interest and dispensation requests**

Cllr Griffiths declared in interest in item 7.1 (planning applications) in that one of those applications is his own.

**3. To approve minutes of the last council meeting**

It was proposed by Cllr Clothier, seconded by Cllr Griffiths and resolved by all that the minutes of the meeting held on Tuesday 1<sup>st</sup> May 2018 be signed as a correct record. The minutes were signed by the Chair.

**4. Public Forum**

A parishioner asked why the forthcoming SGC consultation event on flooding works, to be held on 23<sup>rd</sup> July, was not advertised in 4Ward. Cllr Sullivan replied that the council had not heard about the event until after the 4Ward publication date, but that SGC would be contacting parishioners directly to inform them.

**5. To receive the Chair's report**

Cllr Sullivan presented a summary of meetings etc. attended:

1. Met with Dylan re Trust Deeds 08.05.18
2. Conversation with parishioner regarding neighbour dispute re planning 08.05.18.
3. Toured parish assets with Emma for risk assessment 10.05.18.
4. Site visit re 1. above 10.05.18.
5. Met with Barry re LSIDB etc at Greenwood House 11.05.18
6. Attended Pickedmoor presentation at Methodist Hall Thornbury 14.05.18
7. Met with Matt C re PFC Consultant 14.05.18
8. Met with Dylan re MN Trust Deed, PFC consultant and CC Lease 15.05.18
9. Attended NDP at Mem Hall 15.05.18
10. Attended Trustees Meeting at Mem Hall 15.05.18
11. Met with Karen Porter re Trust Deed at Shop 16.05.18
12. Met with Malcolm Lynden re Church Hill flooding on site, 16.05.18
13. Met with Emma at Greenwood House re GDPR and other matters 21.05.18

14. Met with Dylan to discuss MH Trust Deed at Greenwood House 22.05.18
15. Met with Dave Chubb and discussed planning matters, 26.05.18
16. Met with Dylan and Matt C re CC lease at Greenwood House, 30.05.18
17. Met with executors of Old Stores site 02.06.18
18. Attended Comms group meeting at Allan Taylor's house 04.06.18
19. Met with Neil Towler (SevernWye Energy Agency), Emma and Denise at Pavilion 06.06.18
20. Met with Dylan to measure car parking 19.06.18
21. Attended FPC meeting at Mem Hall 19.06.18
22. Attended NDP meeting at Barry's 20.06.18
23. Discussed flood warden role with Allan Taylor who does not wish to carry out this duty 20.06.18
24. Met with Neil Towler re Pavilion Heating at Greenwood House 22.06.18
25. Met (briefly) with Mary Pheysey who agreed to take over the role of footpath warden from Allan Taylor 30.06.18
26. Met with Gerald Porter to discuss pavilion heating at Greenwood House 01.07.18

## **6. Review of actions (not otherwise covered on the Agenda)**

- Clerk to notify committee Chairs re: appointed PC representatives – action completed.
- Information on Public Space Protection Orders and Biodiversity Action Plans to be circulated – action complete. The BAPs were subsequently discussed at the FPC meeting at which it was concluded that no further action is needed at this stage.
- Clerk to make agreed changes to NNB constitution – action completed & revised version uploaded to website.
- Clerk to write to SGC re: grit bins – action completed but no reply yet received.
- Cllr Riddle has arranged for SGC to replace the railings on both sides of Priest's Gout Bridge which were found to be unsafe during the asset inspection. SGC are also going to replace railings in front of The Anchor.
- Following site visit to measure the new tarmac parking area, Cllr Sullivan has investigated the requirements for parking bays and determined that a width of 2.5m would be advisable – this is slightly wider than the minimum standard of 2.4m. Usual length is 5.5m.
- Following discussion 25 above, Cllr Sullivan proposed that Mary Pheysey be appointed as footpath warden for the parish. This was seconded by Cllr Bell and so resolved.

## 7. Planning matters

### 7.1 To note planning applications

The following planning applications had been received:

| Reference     | Location/Address  | Details of Application  | Agreed Response   |
|---------------|---|---|-------------------|
| PT18/2167/F   | Applestone Barn, Chapel Road, Oldbury On Severn                             | Extensions to existing garage to facilitate conversion to 1 no detached dwelling.                           | <b>No comment</b> |
| PT18/2505/R3F | Land Off New Passage Road, And The A403 (Severn Road) South Gloucestershire | Avonmouth Severnside Enterprise Area (ASEA) ecological mitigation and flood defence scheme                  | <b>No comment</b> |
| PT18/2770/RVC | Stoneleaze Farm Shepperdine Road Oldbury On Severn                          | Removal of condition (a) attached to planning permission SG.58/A to remove agricultural occupancy condition | <b>No comment</b> |
| PT18/2893/F   | Knights Farmhouse Shepperdine Road Oldbury On Severn                        | Installation of fences and flooring to create menage  | <b>No comment</b> |

### 7.2 To note planning decision notices

The following decision notices were noted:

| Reference     | Location/Address   | Details of Application  | OPC response & SGC decisions   |
|---------------|--|---|--|
| PT18/0667/CLE | Poppies Barn, Shepperdine Road, Oldbury On Severn                        | Application for existing use as residential dwelling  | No comment<br><b>Approved with conditions</b>                                    |
| PT18/1544/F   | Cross Hands Farm Kington Lane Thornbury                                  | Erection of single storey east extension to form additional living accommodation.   | No comment<br><b>Approved with conditions</b>                                    |
| PT16/3565/O   | Cleve Park, Land At Junction Of Morton Way And Grovesend Road, Thornbury | Residential development of up to 350 dwellings, including 14 self-build dwellings (all Use Class C3), development of a 70 unit elderly care facility (flexible Use Class C2 and/or C3), development of up to 1,150 sq m floorspace flexible community and/or commercial facilities. | Refused by SGC in March 2018<br><b>Appeal allowed by public inquiry May 2018</b> |
| PT18/1367/LB  | Dairy Farm, Shepperdine Road, Oldbury On Severn                          | Internal and external alterations to include refurbishment of windows, doors and fire places, installation of en-suite and bathroom to first floor, re-laying of flagstone floor, replace/repair rotten timber floor/ceiling joists on first floor (resubmission of PT17/4310/LB)   | No comment<br><b>Approved with conditions</b>                                    |

|               |   |   |   |
|---------------|---|---|---|
| PT18/1368/LB  | Jobes Green Farm<br>Shepperdine Road Oldbury<br>On Severn       | Internal and external alterations to include installation of rear external door, 3no. rooflights and alterations to soil vent pipe arrangement. Repairs and refurbishment to existing internal doors, windows and rotten joists. Formation of cloakroom/WC below stairs and installation of new fireplaces. | No comment<br><b>Approved with conditions</b> |
| PT18/1400/RVC | Middle Close, Vine Farm,<br>Oldbury Naite, Oldbury On<br>Severn | Removal of condition 9 attached to PT06/3618/F to enable the commercial building approved to be used as a separate enterprise   | No comment<br><b>Approved with conditions</b> |
| PT18/1909/F   | 8 West End Oldbury On<br>Severn BS35 1PY                        | Erection of first floor side and single storey rear extension with side porch canopy to provide additional living accommodation   | No comment<br><b>Approved with conditions</b> |

## 8. Flooding & Planning Committee

### 8.1 To receive committee report

The minutes of the last FPC meeting had been previously circulated and were accepted.

Cllr Sullivan has been informed that SGC will be holding a drop-in consultation event to discuss their proposed flood reduction works in Oldbury village. This will be on 23<sup>rd</sup> July, 3pm until 7pm in the Memorial Hall. Mark Parry of SGC has informed Cllr Sullivan that no decisions on works (in particular any Church Hill scheme) will be made until after the consultation event.

Councillors expressed concern that this does not leave a lot of time for works to be carried out before the winter. It is understood that the monies received by SGC to combat highway flooding issues have to be spent by March 2019, but works are likely to be difficult once water levels start to rise in the autumn/winter period.

Cllr Sullivan asked all councillors to attend the event on 23/7 if at all possible and to express these concerns.

**Action: all councillors to attend SGC consultation event if possible.**

Cllr Sullivan also noted that he has recently found more flaps in the bank off the stretch of Chapel Road which is owned by the parish council. These had been obscured by vegetation and it is possible there may be more in the same state. Cllr Sullivan therefore proposed that the council should pay for the grass along this stretch of bank to be cut, preferably before the 23<sup>rd</sup> July event. This will allow easier inspection if required. It was resolved that this grass cutting should be arranged.

**Action: KS to organise for grass cutting to be done before 23/7**

It was noted that the Environment Agency have recently carried out works at the Pill Head to install level monitors. SGC have also installed some level monitors on the rhines but it is not known if these are yet operational. LSIDB have recently carried out some flap maintenance/replacement work, funded by SGC.

### 8.2 To discuss appointment of Flood Warden

It has still not been possible to find anyone prepared to take on the role of Flood Warden. Councillors were asked if they had any suggestions but no-one had. A discussion was held as to the requirements of the role; it was felt that the main need was for someone to record what happens during any flood or near-flood event, and possibly get involved in emergency planning. Currently the FPC is carrying out part of the role of Flood Warden.

## **9. Neighbourhood Development Plan committee**

### **9.1 To receive committee report**

The latest NDP status report had been previously circulated and was accepted. Mr Turner reported that the committee are making slow progress at the moment. One potential stumbling block is that there may be a need for the draft Plan to be subject to a Strategic Environmental Assessment (SEA). The committee are due to meet with SGC ecologist in early August at which meeting it is hoped that the draft Plan will be screened to determine if an SEA is required. If it is, then this will take some time and probably require consultancy work. In this case, it is likely to be spring 2019 before the Plan is ready to be put to the parish for referendum.

Mr Turner noted that the status report includes links to the recently adopted SGC policy on NDPs, and a process diagram showing the NDP development process.

Mr Turner also reported that he is drawing up an application for another tranche of grant money; this will be submitted once the next steps are clearer.

Cllr Sullivan thanked Mr Turner for his considerable efforts on the NDP despite significant pressures on him.

## **10. Nuclear**

It was noted that the NNB committee has not met since the last Parish Council meeting, hence no committee report was due.

### **10.1 To discuss agenda for Horizon briefing on 10<sup>th</sup> July**

Horizon are due to present a briefing to the NNB committee on 10<sup>th</sup> July at 10:30am, all councillors are invited to attend. The draft agenda was presented but no councillor wished to comment. The clerk was asked to circulate the agenda to all councillors. & committee members.

**Action: Clerk to circulate agenda**

### **10.2 SSG update**

Mr Lynden presented a brief update on the SSG and related issues. The Nuclear Decommissioning Authority will take over the decommissioning contracts from Sep 2019 with Magnox becoming a subsidiary of the NDA. Cllr Riddle and Mr Lynden have recently attended a meeting on nuclear regulation which discussed safe levels of residual radiation which must be reached before sites are fully decommissioned. After that point, responsibility for monitoring will pass to local councils. The next SSG will take place on 1<sup>st</sup> August at Magnox, Oldbury.

## **11. Communications committee**

### **11.1 To receive committee report**

Cllr Sullivan reported that the committee are still progressing improvements to the website. Cllr Bell has been placing items to the 'news desk' section. Cllr Sullivan proposed that Cllr Bell should take over as the PC representative on this committee; Cllr Bell accepted this nomination which was resolved by all.

Mr Allan Taylor has informed the committee that he wishes to step down as committee Chair at the end of this year; Cllr Bell will shadow Mr Taylor until then with a view to taking over the chair. A priority for the future will be to broaden the committee membership to facilitate looking at all methods of communication rather than the recent focus mainly on the website.

### **11.2 To discuss setting up a Facebook page**

It has been suggested that the council should look into setting up a Facebook page. Councillors agreed that this could be a way of engaging younger parishioners in the work of the council, it was noted that lots of people in the parish use Facebook although the younger generation are increasingly moving to other social media platforms.

It was resolved that the communications committee should be asked to consider at their next meeting.

**Action: IB to raise this issue to the next Comms Committee meeting**

## 12. Playing Field Committee

It was noted that the PFC has not met since the last Parish Council meeting, hence no committee report was due.

### 12.1 To discuss pavilion heating system proposals

Cllr Sullivan reported that he and the Clerk met with a consultant from Severn Wye Energy Agency at the Pavilion to discuss potential heating and energy usage improvements for the building. The consultant has subsequently produced a report outlining potential options, with indicative costs and pay-back times.

A lengthy discussion was held which centred around the following issues:

LED lighting – the report suggests that replacing the current strip lighting with LED bulbs could lead to savings of around £250/year for an outlay of approximately £1,000. Cllr Sullivan proposed that the PFC should be asked to progress this as a relatively quick & cheap cost saving measure. Other councillors expressed concerns as to whether the more directional lighting provided by LEDs would be suitable for the Pavilion, in which there is no ambient light source. Concerns were also expressed about potential health impacts of prolonged exposure to LED lighting, especially given that the main user of the building is the preschool. Cllr Sullivan agreed to go back to the consultant to ask about potential health issues.

|  |
|--|
| <b>Action: KS to ask consultant about health issues linked to LED lighting</b> |
|--|

Councillors concluded by a majority decision that since lighting was not within the original scope of the proposal, this option should probably not be pursued further at this time, but subject to health issue mentioned above, this issue may be pursued at some point.

Boiler replacement – the current heating system is inefficient and unsuitable for the building – the control system is limited to 'on' or 'off' and some parts of the building can be uncomfortably warm whilst others are cold. The consultancy report did not go into detail as to the financial or environmental difference between installing a wet system (radiators) versus a blown air system as is currently in place, but experience would suggest that a wet system could work better for the building. Installation of a better control system would also allow more efficient usage.

The fuel systems suggested by the consultant were either oil-fired or an air source heat pump. Installation costs were estimated to be around £8k for an oil-fired boiler or £4.5k for an air source heat pump. An air source heat pump would require greater electricity use but would remove the need for fuel deliveries and storage. Payback times were likely to be lengthy in either case, probably greater than the lifespan of the building, but would make the building more useable.

Insulation – the report demonstrates that there is considerable scope to improve the insulation of the building. It recommends that loft insulation should be increased to a total depth of ~150mm (currently it is around 50mm). The walls should also be insulated, either internally or externally. The external option is likely to be more expensive but could have benefits of both improving the external appearance of the building and increasing its lifespan.

Solar PV generation – the consultant suggested that the pavilion roof would be suitable for installation of solar panels and that there could be a possibly financial return on this via the feed-in tariff. The future of the feed-in tariff after April 2019 is uncertain, so if this option were to be pursued it would be best done before that date. The consultant has suggested a possible pay-back period of around 10 years. However, councillors felt that this option was too far removed from the original proposal to pursue at this time.

Alternative provision – it was suggested by Cllr Griffiths that perhaps rather than spending large amounts of money on the pavilion, it might be better to look into demolishing it and either rebuilding a new pavilion or investing the money into improved facilities at the Memorial Hall instead. Cllr Sullivan replied that there is still a demand for useable space in the village especially since the Chapel is no longer a public building.

Role of the Parish Council – although the Pavilion is run by the PFC, it is a council asset and it was agreed that the council should therefore guide any decision making process and ratify any eventual significant financial outlay.

It was eventually proposed that the following actions should be taken:

- The PFC should be asked to get quotes for new boiler systems, internal insulation and external insulation;
- The Clerk should research possible sources of grants to cover part of the costs.

These were proposed by Cllr Sullivan, seconded by Cllr Bell and resolved by all.

**Action: PC reps on PFC to feed back accordingly.**

**Action: Clerk to research possible grant funding.**

### 13. Highways & Road Safety

#### 13.1 To receive Road Safety Committee report

Cllr Bell had circulated a report prior to the meeting. The committee has now held its first meeting and aims to move forward in a structured manner and engage the community in road safety issues.

#### 13.2 To adopt Road Safety Committee constitution

A draft Constitution had been circulated prior to the meeting. This included some recommended changes from the Clerk which brought the constitution into line with those of other committees.

It was proposed by Cllr Griffiths that, subject to adoption of the recommended changes, the constitution should be adopted. This was seconded by Cllr Riddle and resolved by all.

**Action: Clerk to incorporate changes and send to IB & website.**

### 14. Finance

#### 14.1 To note budget statement

The clerk presented a budget statement for the year to date. It was noted that this statement included those payments which were to be approved at item 14.3 below. It would make more sense for the budget statement to include only those payments already approved; thus councillors would be more aware of the current financial position of the council prior to approving further payments.

**Action: Clerk to present future budget statements as agreed.**

#### 14.2 To note receipts

The following receipts were noted:

|          |                               |                 |
|----------|-------------------------------|-----------------|
| R3-18/19 | Community Infrastructure Levy | £ 560.26        |
|          | <b>Total</b>                  | <b>£ 560.26</b> |

Legislation states that CIL funding must be used for "(a) the provision, improvement, replacement, operation or maintenance of infrastructure; OR (b) anything else that is concerned with addressing the demands that development places on an area". The Clerk asked councillors whether they wanted to allocate the CIL funding to a specific project at this stage. Councillors preferred that it remain unallocated for now, a suitable use will be identified later in the year.

#### 14.3 To approve payments

The following payments were approved:

|           |   |          |
|-----------|---|----------|
| P12-18/19 | Barrett Corp & Harrington – insurance valuation report **                 | £ 600.00 |
| P13-18/19 | ALCA – GDPR training course attendance                                    | £ 40.00  |
| P14-18/19 | Came & Company – insurance premium increase following valuation report ** | £ 69.28  |
| P15-18/19 | Barry Turner – expenses   | £ 35.55  |
| P16-18/19 | SGC Localism contract Q2 2018   | £ 72.14  |

|           |  |                   |
|-----------|--|-------------------|
| P17-18/19 | Ian Bell - expenses                        | £ 6.50            |
| P18-18/19 | BT line rental - July                      | £ 29.88           |
| P19-18/19 | BT line rental - August                    | £ 29.88           |
| P20 18/19 | E Pattullo - clerk's salary July           | £ 378.50          |
| P21-18/19 | E Pattullo - clerk's salary August         | £ 378.50          |
| P22-18/19 | E Pattullo - office expenses May-June 2018 | £ 32.50           |
| P23-18/19 | Severn Wye Energy Agency                   | £ 450.00          |
|           | <b>Total</b>                               | <b>£ 2,097.73</b> |

\*\* Cheques sent before the meeting – to cover actions previously agreed.

#### 14.4 To note submission of annual return to external auditors

The Clerk reported that the annual return had been submitted to the external auditors in accordance with the regulated timetable. Unfortunately, it has since been identified that there was an error in the accounts submitted to the Clerk by the PFC. This has now been corrected, and revised Bank Reconciliation Statement and Accounting Statement papers have been prepared accordingly.

The revised statements were approved by councillors and signed by the Chair and Clerk.

The Clerk will now submit revised paperwork to the external auditors.

**Action: Clerk to submit revised audit paperwork to PFK Littlejohn (auditors).**

#### 14.5 To note progress on insurance review

Cllr Bell reported that he has held another meeting with the insurance agent. A revised premium will be available by the end of August for consideration at the September PC meeting. Cllr Bell will be issuing a closing report in the next few weeks.

### 15. Parish Council Administration

#### 15.1 To note completion of Risk Register review and Asset Inspection

The Chair and Clerk have completed the Risk Register review and carried out an inspection of PC assets other than those which are the responsibility of the PFC.

The PFC have been asked to confirm that they have carried out an inspection of those assets under their control, no response has yet been received.

**Action: KS to prompt PFC re asset inspection**

#### 15.2 To discuss whether to apply to SGC to increase the number of parish councillors

Cllr Sullivan reported that he has been in contact with the Democratic Services team at SGC to discuss the possibility of increasing the number of councillors in the parish. The workload of the council is increasing and it was generally felt that 7 councillors are not sufficient to cover the demands of the parish.

Natalie Carr (Democratic Services Manager, SGC) has advised that this could be possible, though it would not be in place in time for the May 2019 elections.

It was resolved by all that the Clerk should contact Ms. Carr and formally start the process of applying for an increase in the number of parish councillors.

**Action: Clerk to contact Natalie Carr to commence the process.**



### **15.3 To receive advice re: planning permission for new flag pole**

It has been previously suggested that a new flagpole should be erected on the Pound which is a more central point in the village than the current Memorial Hall flagpole. The Clerk had been asked to research whether planning permission would be needed.

The Clerk reported that the flying of flags is covered under the Town & Country Planning (Control of Advertisements) 2012 Act. This gives deemed consent for the flying of national, regional and local area flags so long as they are not in a controlled area, the flagstaff is less than 4.6m high and that no subject matter is displayed other than the flag. The Act does not specifically state whether planning consent is needed for the flagpole (as opposed to the flag itself) although there is an implication that so long as the above conditions are met, this would be included within the deemed consent.

The Clerk has sought further clarification and this seems to be a grey area, with some parties interpreting the Control of Advertisements deemed consent as including the flagpole whilst others argue that it is a separate issue. It depends on whether the flagpole is interpreted as being a 'structure' under planning regulations. A formal enquiry could be made to SGC to determine whether permission is required, this would cost £104.20.

Councillors discussed the Clerk's advice and it was agreed that planning permission was not thought to be required. Cllr Sullivan proposed that the council should go ahead with erection of a 4.5m flagpole on the Pound. This was seconded by Cllr Griffiths and resolved by all.

### **15.4 To receive GDPR progress report**

The Clerk reported that work is still ongoing to implement the requirements of the General Data Protection Regulations. Physical files held by the Clerk have been audited and a lot of items have been identified for disposal. Electronic files are still in the process of being audited. A formal data map of what data is held by the council, how it is stored and what happens to it is in development.

The council has now been registered as a data controller with the Information Commissioners Office. Payment is required, this will be £40 per annum but is reduced to £35p.a. if paid by direct debit. It was resolved by all that a direct debit mandate should be set up, this was completed and signed.

The Clerk reminded councillors that the draft Data Protection Policy and Privacy Notices, circulated prior to the May council meeting, have not yet been adopted. Councillors decided that as the current meeting was running late, this should be deferred to the next meeting.

### **15.5 To discuss Memorial Hall trust deed**

Cllr Sullivan reported that the Memorial Hall committee is reviewing the trust deed of the Hall and there is considerable debate as to who are the current trustees. At the moment there is provision for 25 trustees, from a range of organisations and areas within the parish, and meetings cannot be run efficiently.

Cllr Sullivan's view is that the parish council (as a corporate body) is the custodian trustee and may also be a management trustee. Cllr Griffiths countered that he believes that councillors, by virtue of their office, are holding trustees.

Cllr Bell advised councillors that he is the vice chair of the Hall management committee and that that committee would prefer to have parish councillors as the only trustees; they could then appoint a small management committee to carry out the day-to-day running of the hall. The council would still have oversight of the management committee's actions through reports to council meetings and could over-rule the committee if needed.

Cllr Griffiths proposed that the council – as a corporate body – should be appointed as trustee. Councillors could then jointly appoint a management committee. Discussion was held and the general view was that this was a pragmatic way forward, but no formal resolution was made.

## **16. Consultations and Correspondence**

### **16.1 Correspondence**

Police request for details of WW1 commemorative events – although the parish is planning a beacon lighting event, no further details have yet been decided. Information will be forwarded once available.

SGC Notice of Intent for road closure – SGC have notified the PC of their intention to close part of Shepperdine Road (between Dairy Farm and the junction with Nupdown Lane) for 3 days to allow water connection works. The dates of works are not yet known but could be any time up to January 2020. Signed diversions will be put in place.

## **16.2 Consultations for May/June 2018**

Gypsy encampments survey – has expired, no response was submitted.

Healthwatch funding arrangements – councillors did not wish to submit a response.

Healthy lifestyles promotion - councillors did not wish to submit a response.

Rights of way improvement plan – the parish Footpath Warden was asked to comment and concluded that there was little impact on the parish, although the general emphasis of the plan was welcome. No response will be submitted.

## **17. Any other minor matters or items for the next agenda**

### **17.1 To receive a statement re: the William Stephens Charity**

Cllr Bell gave the following statement on behalf of the trustees of the William Stephens Charity:

“At a meeting of the WSC, held on the 18th June 2018, the trustees by a unanimous vote agreed to shut the charity down. The basic reasons for this are that for what it is in terms of monetary assistance, it is extremely limited, the charity is losing money all the time and its base funding is diminishing and there is a Government Law coming in 2037 that will close down all such charities as this one. The charity obtained a 'take it or leave it' offer from Horizon Nuclear Power Ltd. who made a lump sum offer to close out the annual requirement for rent (£20.00). The offer was for £260.84 and this has been accepted. The total funds held by the charity (approx. £360) will be transferred, once the charity has been closed down, to the Thornbury Town Trust.”

## **18. Close of Meeting**

The meeting was closed at 9:50 pm.

Next meeting to be held on **Tuesday 4<sup>th</sup> September 2018 @ 7.30pm.**

**Signed by Chairman:**