



OLDBURY ON SEVERN PARISH COUNCIL

Minutes of the Parish Council Meeting

held on Tuesday 07 March 2017 at 7.30 pm in the Memorial Hall

PRESENT Mr Keith Sullivan (Chair), Mr Dylan Griffiths (Vice Chair), Mr Matthew Clothier, Mr Glynn Poole, Mr Matthew Riddle and Mr Ian Bell

Clerk: Eirian Vaughan Lewis **Parishioners:** 2

1. Apologies for absence

Apologies were received by Mr John Cornock.

2. To receive agenda declarations of interest and dispensation requests

None

3. Approve minutes of the last council meeting

It was proposed by Glynn Poole; seconded by Dylan Griffiths and resolved by all that the minutes of the meeting on the 3rd January 2017 be signed as a correct record.

4. Public Forum

Two parishioners present, no requests to speak.

5. Chair's report

The Chairman gave a report on the meetings that he had attended as follows:

- Meeting with Adrian Maddison re TSC tarmac 15.01.17
- Attended Neighbourhood Development Plan meeting 17.01.17
- Meeting with Trevor Roberts re tarmac 19.01.17
- Collected Pound/Chapel transfer documents from Andrew Cooper, Sims, Cook & Teague 26.01.17
- Meeting with Chris Awde re tarmac 26.01.17
- Inspected Playing Fields 30.01.17
- Meeting with Matthew Riddle re tarmac and Anchor pipe 03.02.17
- Attended the Environment Agency - Generic Design Assessment briefing for Councillors 07.02.17
- Attended New Nuclear Build meeting 07.02.17
- Attended Anchor pipe meeting 08.02.17
- Meeting with Barry Turner re NDP, Planning and Flooding 10.02.17
- Attended Planning & Flooding Committee meeting 13.02.17
- Meeting with Gloucester Harbour Master 14.02.17
- Meeting with Eric Williams re tarmac 15.02.17
- Attended Village Shop Annual General Meeting 20.02.17

- Attended Neighbourhood Development Plan meeting 21.02.17
- Attended Memorial Hall Annual General Meeting 21.02.17
- Meeting with Eirian Parish Clerk re agenda and future of clerk 22.02.17
- Attended Hinkley SSG 24.02.17
- Toured Hinkley C Site 24.02.17
- Meeting with Barry Turner re NDP, Flooding, Planning Agenda 27.02.17
- Meeting with Matthew Riddle re flooding 01.03.17
- Meeting with Stogursey Parish Council 03.03.17
- Attended Neighbourhood Development Plan meeting 07.03.17

6. Review of actions (not covered on the agenda)

None

7. Planning

7.1 Discuss the following Planning Applications

Reference	Location/Address	Details of Application	Comments
PT17/0684/F	Cross Hands Barn, Kington Lane, Thornbury, South Gloucestershire	Conversion of existing garage/store to form 1no.holiday let.	No Comment
PT17/0496/F	Fewsters Farm, Kington Lane, Thornbury, South Gloucestershire	Conversion of existing stables to form 1no.detached dwelling with associated works.	No Comment
PT16/4774/0	Land West of Gloucester Road, Thornbury, South Gloucestershire	Re- consultation of: Erection of 180no.dwellings on 8.00 hectares of land with public open space, drainage, associated works and access. Outline application with access for consideration, all other matters reserved.	OBJECT
PT17/0311/F	Wrenwood Barn, Shepperdine Road, Oldbury on Severn South Gloucestershire	Construction of equestrian exercise area with associated post and rail fence. (Retrospective).	No Comment
PT17/0262/PNGR	Vine Farm, Oldbury Naite, Oldbury on Severn, South Gloucestershire	Prior notification of a change of use from Agricultural Building to 1no.residential dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended). (resubmission of PT15/2068/PNGR)	No Comment
PT16/6910/PNA	Land at Mumbleys Lane, Thornbury, South Gloucestershire	Prior notification of the intention to erect a steel portal framed agricultural building.	No Comment Application withdrawn
PT16/6411/F	Fewsters Farm, Kington Lane, Thornbury, South Gloucestershire	Construction of a vehicular access track.	No Comment

7.2 Planning Applications received and cleared to be noted

Reference	Location/Address	Details of Application	Comments
PT16/6796/PNGR	The Former Dairy Unit, Mumbleys Farm, Thornbury, South Gloucestershire	Prior notification of a change of use from 1no agricultural building to 1no. residential dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended) with operational development (Re submission of PT16/4634/PNGR).	Approved with conditions
PT16/4845/0	Hope Farm, Chapel Road, Oldbury on Severn	Erection of 5no. Dwellings (outline) with access to be determined; all other matters reserved.	OBJECT SGC Refusal
PT16/4774/0	Land West of Gloucester Road, Gloucester Road, Thornbury	Erection of 180no.dwellings on 8.00 hectares of land with public open space, drainage, associated works and access. Outline application with access for consideration, all other matters reserved.	OBJECT
PT16/6252/F	Land at Hills Lane, Oldbury Naite, Oldbury on Severn, South Gloucestershire	Demolition of existing building. Erection of agricultural storage building.	Approved with conditions
PT16/4055/RM	Land at Post Farm, Thornbury, South Gloucestershire	Demolition of existing buildings and Erection of 125no.dwellings with public open space and associated infrastructure. Discharge of conditions 1(submission of RM), 2 (implementation of RM's 6 (landscaping), 7 (northern edge treatments etc), 12 (access), 17 (LEMP), 19 (light spillage ecology), 20 (Hedgehog Mitigation) and 26 (public art). (Approval of Reserved Matters (appearance, layout, landscaping and scale) to be read in conjunction with outline application PT15/2917/0).	OBJECT

7.3 South Gloucestershire Decision notices

A meeting will be held on Thursday 9th March 2017 at the Turnberries Community Centre regarding the Post Farm planning application. The application will be considered by the Development Control (West) Committee. No one from Oldbury on Severn Parish Council will be attending.

8 County and Policy

8.1 South Gloucestershire Council Planning Applications (i.e. Thornbury)

Cllr Griffiths reported on the response given by the Parish Council to the South Gloucestershire Plan 2018 – 2036. Oldbury on Severn Parish Council have many concerns as to the size and density of the recent call for sites exercise. This latest exercise now includes sites within our Parish boundary so feel that we must now express our concerns and views of our parishioners.

8.2 Policies, i.e. JSP, SGLP etc

Future housing developments (i.e Buckover Garden Village Fields) were discussed and it is an important topic to have on the agenda at every Parish Council meeting.

8.3 Neighbourhood Plan including SFRA 2

The Steering Group continues to meet fortnightly. The part of the project which is solely under the Steering Groups influence is broadly on or ahead of plan. The questionnaires are ready to be distributed and this will happen no later than the 20 March 2017. We have requested that

they be returned by the 21 April 2017 at which time the responses will be analysed, recorded, and in the case of written comments, categorised into groups of the same theme. We anticipate that this work will take until the end of May. Whilst this is later than first envisaged the lack of the SFRA2, which is a key document in this process, it provides a window to do a really thorough job.

The SFRA2 has now been signed off by the Director responsible and arrangements are being made to send the appropriate authorisation paperwork for the assessment to commence. The consultants are JBA Consultants who have a wide experience of the local area in matters relating to flood risk.

It is hoped that they make an early start (we have asked for an up to date project plan) and it is hoped that a report will be available early June, which will allow the bringing together for the community responses and the technical flood risk assessment. At that stage we can plan for a public consultation on the findings in readiness for drafting the initial Neighbourhood Development Plan.

The SFRA2 delay is likely to push the plan completion over in to 2018; however it must not be rushed as it will cover development in the Parish until 2036. The Steering Group will continue to report to the Parish Council at each meeting.

9. Miscellaneous Planning matters

9.1 Flooding

A meeting is taking place on Wednesday 08 March 2017 at 11am at the Memorial Hall followed by lunch and a walkabout around the village in the afternoon, looking at the sites that were affected by the flooding. The meeting will be discussing the report completed after the December meeting, and the Parish Council comments on that report. Cllr Sullivan has produced a separate paper on the tides measured back in March 2016. An action plan will be prepared going forward, which will include all things that they plan to do to help prevent further flooding in the future.

9.2 Old Stores Site

Cllr Riddle reported that draft enforcement notices are been prepared; the notices will be served at the end of this month.

9.3 Boundary Changes

Cllr Bell attended a Councillors briefing meeting in December 2016 on what the boundary changes proposals are. He gave Councillors a briefing on what was discussed at that meeting (circulated before the meeting). Cllr Bell discussed the timescales involved; consultation on warding patterns will take place from the 28 March 2017 to 05 June 2017. Cllr Bell agreed to take the lead in looking into the changes involved and will report back to the Parish Council.

10. NUCLEAR

10.1 New Nuclear Build

The New Nuclear Build Sub Committee meeting was held on 07 February 2017. On that day Cllr Sullivan attended the Environment Agency Generic Design Assessment briefing at the Turnberries Community Centre. Cllr Sullivan found the briefing very useful and reported

back at the meeting. Notes were taken at that meeting on what the Parish Council wanted to talk about the Hinkley meeting that was being held on Friday 10 February 2017.

10.2 Visit to Hinkley Point

Members from the New Nuclear Build Sub Committee attended the Hinkley Point Site Stakeholder Group meeting on the 10 February 2017. The members attended as observers and were interested in noting that the site has two sets of reports, also present at the meeting were members from the anti-nuclear group. Cllr Sullivan reported that a presentation made on Radioactive Waste Management was very interesting. Members also toured the Hinkley C site in the afternoon and discussed interesting points on the construction issues taking place at the site.

10.3 Visit to Stogursey Parish Council

Cllr Sullivan reported on the visit to Stogursey Parish Council. District Councillor Andrew Goodchurch gave a talk to the group, the visit went very well and the members of the Parish Council that attended learnt a lot from this meeting. Stogursey Parish Council has 13 Councillors and have meeting two times a week. Cllr Sullivan has written an email to Stogursey Parish Council thanking them for their welcome and hospitality. Cllr Sullivan will write a full report from that meeting and report back at the next New Nuclear Build meeting.

Action: Cllr Sullivan

10.4 Oldbury Site Stakeholder Group (SSG)

Malcolm Lynden gave a brief summary of what was discussed at the last Site Stakeholder Group meeting held on the 27 January 2017.

11. HIGHWAYS/FOOTPATHS/BRIDLEWAYS

11.1 Road surface issues update (Church Road)

The contract for the work has now been placed. The Parish Council will pay for the works, but will have donations from other organisations. Work will start at the end of March 2017.

12. FINANCE

12.1 To Note the 2016/17 Budgets & Payments/receipts statement

The Budget Statement against Payment and Receipts for 2016/17, circulated to Councillors was noted and signed.

12.2 To note the following receipts

The following receipts were noted:

<i>NS & I Interest</i>	£	111.97
<i>Neighbourhood Plan Development Grant</i>	£	4000.00
Total	£	4111.97

12.3 To approve attached payments

The following payments were approved:

<i>E V Lewis – Clerk Salary January via Standing Order</i>	£	218.88
<i>E V Lewis – Clerk Salary February via Standing Order</i>	£	218.88
<i>E V Lewis – Clerk Office (January/February 2017)</i>	£	27.68
<i>Ian Bell (Expenses)</i>	£	9.60
<i>Barry Turner (Neighbourhood Development Plan)</i>	£	980.33
<i>Keith Sullivan (Expenses) * to be completed following visit to Stogursey PC)</i>	£	104.12
<i>PF Web Designs (Website renewal contract for 3 years)</i>	£	622.40
<i>ALCA Subscription for 2017/18</i>	£	144.08
<i>South Gloucestershire Council Localism Charge (Q4)</i>	£	70.20
Total	£	2396.17

12.4 Financial Year End Reminder

The Clerk reminded Councillors that the financial year end is fast approaching and any expenses should be sent to the Clerk by the end of March. Cllr Griffiths reported that the BT line has been installed. Cost of the installation is £120 and the Parish Council will pay £20.99p per month for the use of the line.

The paper for the white board was discussed and proposed by Matthew Clothier; seconded by Glynn Poole and approved by all to purchase a white board for the use of the Parish Council. The white board will be stored at the Memorial Hall.

13. PARISH COUNCIL ADMINISTRATION

13.1 Amendment to Standing Order

The paper on amendment to Standing Order No 4 was discussed. A proposal made that every group of people carrying out business on behalf of the Parish Council will have formal identity, contained in its own constitution or terms of reference. That identity will be either a Committee or a sub committee and it will then fit into the rules contained in the existing Standing Order. This will be achieved by adding a new Clause 4 (e) at the end of existing Clause 4. Amendment proposed by Matthew Clothier; seconded by Glynn Poole and approved by all.

13.2 Amendment to layout of Minutes

As the current minutes end reference number is 992/17 it was discussed that the next set of minutes will match the reference numbers of the agenda i.e. item one on the agenda will be minutes reference one. This amendment to the minutes was approved by all.

13.3 Parish Clerk Role

The Parish Clerk has handed in her resignation. Cllr Sullivan has put an advert with Avon Local Councils Association (ALCA) and on the Parish Council notice board.

14. CONSULATION AND CORRESPONDENCE

Correspondence

Environment Agency – Covered under NNB – Tony Action responded to the GDA Assessment

Letter from South Gloucestershire Council Planning – Cllr Sullivan replied

Letter from Gloucestershire Age Concern – Clerk to reply to say that we are in the area of South Gloucestershire – Clerk to contact South Gloucestershire Age Concern.

Action: Clerk

Consultations

South Gloucestershire Plan for 2018– 2036 – Response from Parish Council

15. PARISH PROPERTY

15.1 Defibrillator Training

Cllr Poole reported that 24 people are interested in attending the training. No progress on a date for the training as yet, waiting for suitable dates from the trainer involved.

16. RECREATION

16.1 Playing Fields Issues

Cllr Sullivan has found a new notice board to replace the current one. The issue of marketing the facilities available at the Playing Fields was discussed.

16.2 Cricket Club Lease

Cllr Griffiths reported that the work is ongoing on the Cricket Club lease.

17. Any other minor matters or items for the next agenda

1. Trees on Pickedmoor Lane was discussed. Parish Council agreed that South Gloucestershire Tree Officer be contacted, Cllr Riddle to liaise with Tree Officer.
2. Water leak at Church Hill was discussed
3. Ian Bell reported that the Film Club meeting will be held on the 08 March 2017. A new box and key to the overhead projector equipment was discussed, so that the Parish Council have access to the use of the projector. The Parish Council agreed to pay £125 to the Film Club to purchase the new box.

Action: Cllr Riddle

18. Close of Meeting

Meeting closed at 9.30pm

Next Meeting: Tuesday 02 May 2017 at 6.30pm for Annual Parish Meeting followed by Annual Council meeting at 7.30pm.

Signed by Chairman