

DRAFT Minutes - Inaugural Road Safety Committee (RSC) Meeting

6th June 2018, 7.30pm

Memorial Hall

Present: Ian Bell (Chairman); Chris Jennings (Vice-Chairman); Steve Wright; Allan Taylor; Colin Johnson; John Lewis & Debbie Hall (Secretary).

1. Apologies - none.
2. Election of Secretary - Debbie Hall.
3. Election of Vice-Chairman - Chris Jennings.

4. Constitutions - amend comments.

Section 1b remove "In order to achieve predetermined goals" at start of sentence.
Electing people to join the committee - leave up to Chair and current committee members.

Section 4b, under membership have no time limit for current members until they want to leave.

Section 3 change "ensure" to "monitor" - to be amended by Chairman.

When amended, the Constitution will be circulated to all committee members for final agreement before submission to the full Oldbury Parish Council for approval.

ACTION: IB.

5. Introductions and initial thoughts

IB asked for an opening around the table expression of initial thoughts - items will be discussed in more depth as they appear on the agenda.

- Colin - parking next to homes is inconsiderate and people park on bends.
- John - What legal power does the committee have, do we need to get the Police involved to achieve targets?
- Allan - As has been done previously we might develop stickers for wheelie bins for every household in the parish which state "Kill Speed". There are only 2 x 30mph signs in parish and more are needed. Speeding in parish is still an issue and a problem.
- Chris - Possibility of smiley/frown face (vehicle-activated signs) permanent signs being installed. Put speeding notices in the shop for cyclists. Compile a survey and send out to everyone in the Parish (Forward magazine). Do speed checks again. Need to see other analysis results from previous speed checks.

- Debbie - speeding and safety around school at the start of the day 8.45-9am and home time 3.15pm, get the school children to design posters, slow down etc. perhaps do it as a competition?
- Steve - maybe able to offer advice on law and signage issues as used to be a traffic police officer.

6. School safety - Assess the need to curtail parking, speeding and improve road markings and add more signs around school.

Steve and Chris will come up to school and do a study at the start/end of the school day and then report back at the next meeting. **ACTION: SW & CJ.**

Colin and John to design a road safety questionnaire, which once it has been approved by the committee, will be put in the forward magazine for everyone in the parish to complete. **ACTION: CJ & JL.**

7. Road markings - Ian and Allan to do a survey, walk around the parish to check what markings there already are and what is needed. Can 30pmh signs be painted on road? Can Double yellow lines be painted outside the pub? Speed humps were mentioned but you need to have certain criteria to have them installed.

One-way priority system? Need to find out rules as only the local authority can do the road markings. **ACTION: IB & AT.**

8. Cyclists - Ian to talk to the regular cyclists when they stop off at the shop for cake etc. They do have their own club websites so perhaps ask them to put something online. **ACTION: IB.**

Allan suggested getting serviettes printed with 20mph/slow down etc.

Ian to talk to Sarah Hayden to see if the shop would be ok with this and also find out cost of printing on serviettes and who would pay for this? **ACTION: IB.**

9. Parking - parking on pavements is an issue (cars/horseboxes etc.) and there is a need to educate the community. Perhaps get some leaflets printed.

Ian to speak to Ross Calderwood (community Police) for advice. **ACTION: IB.**

Speed limit in Chapel Road, 30mph is an enforceable matter - need to get this confirmed in writing. **ACTION: IB.**

10. Speeding - Permanent vehicle activated signs. They belong to the Local Authority, Ian to speak to Matthew Riddle about getting on installed and/or going on a waiting list.

ACTION: IB.

Do speed gun checks once a month - need re-training Ian and Allan to decide if this is worthwhile. **ACTION: IB & AT.**

A need to review previous speed surveys carried out in order to assess a case for ongoing action by the committee. **ACTION: To be discussed at next meeting.**

11. Effect of extra traffic - traffic will increase in the parish due to increased housing be built in area around the Parish and visitors to the village, Anchor Inn, Sailing Club, Shop and walking by the Severn.
 12. SGC interface - Approach the council (SGC) to advise on the existence of the RSC and what they (SGC) can do in assisting the committee to put things in place to support the increase of traffic through Oldbury and., therefore, offset the road safety issues. **ACTION: IB & SW.**
 13. Extra parking in the village - Encourage more people to park in the car park opposite the pub. Not sure, who owns the car park, perhaps suggest improving the surface to encourage people to use it. Ian to ask Mike Dowdswell about ownership. **ACTION: IB.**
 14. Presentation - Invite people from the parish to a road safety committee presentation to show them what are doing when we are more established. This presentation to also, in due course, be extended to be given to the full Oldbury Parish Council (OPC) and the South Gloucestershire Council (SGC). **ACTION: To be discussed at next meeting.**
 15. Covering the parish - as item 14.
 16. Road weight restrictions - Raised by IB but considered not relevant.

A pot hole survey of all the roads in the parish to be carried out. **ACTION: IB, AT & SW.**
- POST MEETING NOTE:**
Please find below the link direct to the pothole reporting website.
- <https://my.southglos.gov.uk/ServicePage.aspx?servicePath=&JScript=1>
17. Outside contacts - when the committee is more established we will write an article for the Gazette. **ACTION: To be discussed at next meeting.**
 18. AOB - RSC member names will be advised on the Community website but not telephone/email contact details. **ACTION: IB.**

To ask if High Viz jackets with printing on the back "Oldbury Road Safety" or something similar could be made available by the SGC. Matthew Riddle will be asked.

ACTION: IB.

The RSC needs a better map of the parish defining its boundaries. **ACTION: IB.**

19. Date of next meeting - Mon 30 July, 7.30pm, Memorial Hall.

Meeting closed at 9.00pm

ROAD SAFETY COMMITTEE.

Chairman - Cllr. Ian Bell.	Vice Chairman - Chris Jennings.
Steve Wright.	John Lewis.
Allan Taylor.	Colin Johnson.
Secretary - Debbie Hall.	