

OLDBURY ON SEVERN MEMORIAL HALL

Trustees and Management Committee

MANAGEMENT MEETING

To be held at the Hall on Tuesday, 20 September 2016, at 7.30pm

AGENDA

1. Apologies for Absence
2. Minutes of the previous Management Meeting held on 16 February 2016
3. Matters Arising
4. Fundraising
 - 4.1 Events Already Held
 - 4.1.1 Race Night – 27 February 2016
 - 4.1.2 Coffee Morning – 14 May 2016
 - 4.2 Forthcoming Events
 - 4.2.1 Themed Supper Evening – 8 October 2016
 - 4.2.2 Family Bingo Evening?
 - 4.2.3 Other Suggestions
5. Recruitment of Secretary and Fund Raising Officer
6. 100 Club
7. Equipment
 - 7.1 Flag
 - 7.2 Entrance Door Lock – Key Register
 - 7.3 Telephone Line (Parish Council)
 - 7.4 Central Heating Radiator Valves
 - 7.5 Chapel WW1 Memorial
 - 7.6 Cupboard in Storeroom
8. Repairs and Redecoration
 - 8.1 South Boundary Wall
 - 8.2 Boundary Fence
 - 8.3 Line of Sight – Holly Cottage
 - 8.4 Reception Area Floor
9. Any Other Business
10. Date of Next Meeting
Tuesday, 21 February 2017, following the AGM