

OLDBURY ON SEVERN PLAYING FIELDS COMMITTEE

Minutes of Annual General Meeting held on 28th April 2016 at 7.30pm in the Pavilion,
Westmarsh Lane, Oldbury-on-Severn

PRESENT

Committee Members: Chris Fairhead (Chairman), Mike Pheysey (Secretary), Jon Stephens (Treasurer), Rachael Burgess, Alan Knapp, Ian Knapp, Cllr Glynn Poole, Gerald Porter, Cllr Keith Sullivan, Barry Turner, and Denise Young.

14/16 To accept Apologies for absence

Peter Everton, Derek Garrett, and Cllr Dylan Griffiths.

15/16 To Receive Declarations of Interest in Items on the Agenda

None.

16/16 Public Forum

None.

17/16 Chairperson's Report

Please see appendix A for the Chairperson's report.

18/16 Treasurer's Report

Please see appendix B for the Treasurer's report.

19/16 Appointment of Committee Members and Representatives

- Parish Council: Cllrs Dylan Griffiths and Glynn Poole (to be confirmed by the PC)
- Cricket Club: Derek Garrett and Gerald Porter
- Football Club: No representatives nominated
- Decker's Youth Club: Andrew Gazard (to be confirmed)
- Horticultural Society: Alan Knapp
- Oldbury School: Andy MacDonald (to be confirmed)
- Busy Bees Playgroup: Denise Young
- Cooptees: Rachael Burgess, Chris Fairhead, Ian Knapp,
Mike Pheysey, Jon Stephens, and Barry Turner

20/16 Election of Officers

- Chairperson: Chris Fairhead
- Vice Chairperson: Cllr Dylan Griffiths
- Secretary: Mike Pheysey
- Treasurer: Jon Stephens
- Lettings Officer: Denise Young

Proposed en block by Mike Pheysey, seconded by Denise Young, all agreed.

21/16 Appointment of bank account and building society signatories

The Treasurer stated that there were no changes required and proposed that the committee leave things as they are, all agreed.

22/16 Close of the AGM Meeting

The Chairperson closed the meeting at 8.00pm

Signed by Chairman: _____

Playing Fields Sub Committee of the Parish Council.

Chairman’s Report

AGM 28th. April 2016.

I wish to thank all the members of the committee for their support during the past year.

The New Play Area and Equipment.

Thankyou to all those who have helped in clearing the slope, laying the matting and subsequently providing and levelling the soil and planting the grass.

Additional Fencing.

Our thanks to Barry for managing the planning of the additional fencing , getting part of the funding from the PC arranging quotes and and managing the procurement and installation activities.

We now have a much safer arrangement separating children at play from cars and parking.

Improvements to the car park entrance.

Again our thanks to Barry, the carpark can now be secured at night and the tarmac at the entrance will allow us to keep the road clear of stones.

The Football Field.

After the full evaluation of the alternatives for the football field the choices remaining were still going to involve significant sums of money. We thank Peter Everton for his work evaluating the village interest in a football club from which we determined there was little interest in the village and considerable concern from people living locally that if we allowed a ‘foreign’ team to use it,they would suffer considerable disruption.

Risk reduction checklist Rota.

Rachael, thankyou for continuing to run with this ,it may be time to hand over the baton to someone else on the committee.

Busy Bees.

Denise has continued to enhance the facilities in the pavilion a landline has allowed the installation of WIFI.

Lettings

Thankyou Denise for handling the booking requests for the pavilion and associated facilities.

Heating System

It was necessary to carry out some emergency repair work involving the company who service the boiler .

The committee needs to complete the evaluation of alternative heating sources .

Maintenance

Thanks to Ian for the many repairs to taps and loos etc.

Grass Cutting

Thanks again to Ian for cutting the football pitch.

Finance

Jon has done a stalwart job keeping the finances in line and arranging the necessary audit with Bill Pearce who we wish to also thank for his efforts.

Chris Fairhead

28th April 2016

Appendix B – Treasurer’s Report – 28th April 2016

Oldbury on Severn Playing Fields Committee Summary of Accounts for OPFC April Meetings Meetings date 28/04/16 - Accounts as of 25/04/16

Financial Summary

Current Account £9097.05
Deposit Account £32.26

Payments – Current Account

Complete weed control x 2 (£84 x 2)
ABS Boiler repairs (223.44)

Note

Fencing costs transferred back to current account from BS account
(Had initially paid costs associated with fencing off play area & car park from current account)

Cash

Donation from Wednesday night football received - £243.70

Outstanding

5 aside net payment (£58)

Receipts

Wed night football – as above

Building Society Statement

Balance @ 28/04/16 - £7945.08

Transactions

Authorisations

Oil as required
Bristol Fire - visit due 04/05/16
Safety testing

Signatures for cheques

As per above as required.

AOB

Youth club - Paid up to May 13 – Invoice raised for balance under agreed terms as minutes £6/wk x 40 wks.

Play Safety – playground inspection scheduled for June.

Proposed 2017/18 operating budget to be prepared (for Nov P.C. meeting).

Accounts presented to Parish Council for audit / reconciliation into Parish accounts / VAT reclaim – some able to claim total of refund not yet identified.

Note if anyone is instruction or receiving a bill on behalf of the PFC can they please advise the issuer to address it to Oldbury Parish Council