

OLDBURY ON SEVERN PLAYING FIELDS COMMITTEE

ANNUAL GENERAL MEETING

Minutes of Committee Meeting held on 8th October 2013 at 7.30pm in the Pavilion,
Westmarsh Lane, Oldbury-on-Severn

PRESENT

Committee Members: Chris Fairhead (Chairman), Rachael Burgess (Secretary), Jon Stephens (Treasurer), Ian Knapp, Cllr Alan Knapp, Andy Macdonald, Derek Garrett, Gerald Porter, Denise Young (Busy Bees Manager), Cllr Barry Turner and Peter Everton.

201/13 Apologies for Absence - Cllr Marie Baker

202/13 Declarations of Interest in Items on the Agenda - none

203/13 Public Forum - none

204/13 Chairperson's Report

The grass cutting of the football field has continued to be carried out by Ian – Many thanks. In the Spring Complete Weed control were contracted to carry out strimming and mowing previously done by the maintenance team. A shaky start resulted in a discussion on the requirements and since then it has been a good job. Still some concern in that spraying was included in the quote and no evidence of that so far – action moved to regular meeting.

The temperature control still remains an issue which requires resolving before Winter.

The massive use of water during 2012 had been reviewed with Bristol water. Site visits had not exposed any leaks or problems with the meter. After discussions; by both chairman and treasurer with Bristol water would not reduce the bill. It must be assumed that someone had turned on the tap in the porta loo and this was not noticed for a long time. The tap has now been replaced with one that cannot be jammed open.

A review of the energy bills for the last two years highlighted the substantial increase in costs. This has resulted in an increased charge to Busy Bees. A review of the ad hoc rates is required.

The Rospa report has highlighted the deteriorating condition of the play equipment despite our maintenance activities.

There have been no fundraising activities during the year. The fun run car parking charges produces some income.

The submission to the fun run resulted in a donation of £700 to the new play facilities. The submission to Magnox has resulted in a donation of £1000. Mr Barry Turner has done a tremendous job preparing a submission to Biffa. Rachael has begun a submission to Merlin.

205/13 Treasurers Report (see Financial Summary attached at end of minutes)

Jon Stephens reported on the balance of current account, the Building society account and

the PFC fund.

206/13 Appointment of Committee Members and Representative for the next year:

Parish Council - Cllr Marie Baker and Cllr Alan Knapp

Cricket Club - Gerald Porter and Derek Garrett

Busy Bees Playgroup - Denise Young

Oldbury School - Andy Macdonald

Deckers Youth Club - Rachael Burgess

Co-optees - Chris Fairhead, Jon Stephens, Ian Knapp.

It was agreed by all that Peter Everton and Dylan Griffiths should join the committee as co-optees.

There was no one present to represent Oldbury Football Team or The Horticultural Society.

207/13 Election of Officers

Chairperson - Chris Fairhead was proposed by Andy Macdonald, seconded by Alan Knapp and agreed by all.

Vice Chairperson - Andy Macdonald was proposed by Gerald Porter, seconded by Jon Stephens and agreed by all.

Secretary - Rachael Burgess was proposed by Chris Fairhead, seconded by Derek Garratt and agreed by all.

Treasurer - Jon Stephens was proposed by Ian Knapp, seconded by Rachael Burgess and agreed by all.

Letting Officer - Cllr Alan Knapp was proposed by Gerald Porter, seconded by Jon Stephens and agreed by all.

208/13 Bank Account Signatories are Jon Stephens, Chris Fairhead and Alan Knapp.

This concluded the business of the meeting.

The next meeting took place straight after.

Signed by Chairman

Date:

**Oldbury on Severn Playing Fields Committee
Summary of Accounts for OPFC October Meeting
Meeting 08/10/13 - Accounts as of 07/10/13**

Financial Summary

Current Account £3328.34
Deposit Account £32.02

Payments – Current Account
None outstanding.

Cash
£388.60
(£257.60 – fun run car parking)

Outstanding
OPFC grass cutting for 2012 - £700.00 – payment to B/S held currently - Request agreement to pay.

Receipts
None

Building Society Statement
Balance @ 07/10/13 - £11095.88

Receipts
N/A

Authorisations
Grass cutting transfer to B/S account - requested
Oil for heating as required

Signatures for cheques
No payments advised as outstanding

AOB
Busy Bees – monthly payment of £220:00 starting Sept, request to Jo Greenwood – DD still remains at £158:33 - £61:67 shortfall per month – currently owe £123.34. Is there someone else to contact?

Cricket Club – Electricity & water require assessment of usage & issue request for payment. Review previous reading & discuss with Derek G.

Water charges – equates to an increased monthly direct debit of £175.00 until further notice – we have paid back total for loss of water – JS to contact Wessex to request re-evaluation of DD.

Complete weed control 8 payments made for grass cutting

Heating Oil – order?

