

**NOTICE OF MEETING OF  
PLAYING FIELDS COMMITTEE**

I hereby give you notice that a **Committee Meeting** will be held at  
**The Pavilion on Thursday 28<sup>th</sup> April 2016 at 7.30pm.**  
Committee Members are hereby summoned to attend for the purpose of considering and  
resolving upon the business to be transacted at the Meeting as set out hereunder.  
*Naite Villa, Oldbury Naite, Oldbury-on-Severn, BS35 1RU, Tel. 01454 414167* *M.Pheysey - Secretary for the committee*

**BUSINESS TO BE TRANSACTED**

- 1. To accept apologies for absence**
- 2. To receive declarations of interest in items on the agenda**
- 3. Public Forum**
- 4. Approval of previous meeting minutes**
  - 14<sup>th</sup> January 2016.
- 5. The Hunt's use of the area around the pavilion**
  - Risk assessment and nomination of person responsible for hunt activities at the Pavilion.
- 6. The new play area**
  - Progress and works remaining.
- 7. The football field**
- 8. The fixed assets list**
  - Review of asset register with respect to the playing fields.
- 9. The PFC risk reduction checklist**
  - Risk assessment of play equipment and routine inspections.
  - Review of the revised entrance to car park.
  - Proposed works to be carried out to the fencing, car park and entrances.
- 10. Grass cutting**
- 11. Busy Bees**
- 12. Financial summary**
- 13. A.O.B.**
  - Next meeting: Westmarsh Pavilion, 7:30pm Thursday 7<sup>th</sup> July 2016.
- 14. Close of meeting**