

**NOTICE OF MEETING OF
PLAYING FIELDS COMMITTEE**

I hereby give you notice that a **Committee Meeting** will be held at
The Pavilion on Thursday 14th January 2016 at 7.30pm.
Committee Members are hereby summoned to attend for the purpose of considering and
resolving upon the business to be transacted at the Meeting as set out hereunder.
Naite Villa, Oldbury Naite, Oldbury-on-Severn, BS35 1RU, Tel. 01454 414167 *M.Pheysey - Secretary for the committee*

BUSINESS TO BE TRANSACTED

- 1. To accept apologies for absence**
- 2. To receive declarations of interest in items on the agenda**
- 3. Public Forum**
- 4. Approval of previous meeting minutes**
 - 8th October 2015.
- 5. The Hunt's use of the area around the pavilion**
 - Risk assessment and nomination of person responsible for hunt activities at the Pavilion.
- 6. The new play area**
 - Progress and works remaining.
- 7. The football field**
- 8. The fixed assets list**
 - Review of asset register with respect to the playing fields.
- 9. The PFC risk reduction checklist**
 - Risk assessment of play equipment and routine inspections.
 - Review of the revised entrance to car park.
 - Proposed works to be carried out to the fencing, car park and entrances.
- 10. Grass cutting**
- 11. Busy Bees**
- 12. Financial summary**
- 13. A.O.B.**
 - Next meeting: Westmarsh Pavilion, 7:30pm Thursday 7th April 2016.
- 14. Close of meeting**