

**NOTICE OF MEETING OF
PLAYING FIELDS COMMITTEE**

I hereby give you notice that a **Committee Meeting** will be held at
The Pavilion on Thursday 8th October 2015 at 7.30pm.
Committee Members are hereby summoned to attend for the purpose of considering and
resolving upon the business to be transacted at the Meeting as set out hereunder.
Naité Villa, Oldbury Naité, Oldbury-on-Severn, BS35 1RU, Tel. 01454 414167 *M.Pheysey - Secretary for the committee*

BUSINESS TO BE TRANSACTED

- 1. To accept apologies for absence**
- 2. To receive declarations of interest in items on the agenda**
- 3. Public Forum**
- 4. Approval of previous meeting minutes**
 - 9th July 2015.
- 5. The Hunt's use of the area around the pavilion**
 - Preparation of risk assessment and nomination of person responsible for hunt activities at the Pavilion.
- 6. The new play area**
 - Progress and works remaining.
 - VAT return status.
 - Revoking the entrust membership.
- 7. The football field**
- 8. The fixed assets list**
 - Review of asset register with respect to the playing fields.
- 9. The PFC risk reduction checklist**
 - Risk assessment of play equipment and routine inspections.
 - Review of the revised entrance to car park.
 - Selection of contractors for improving the security & condition of the car park.
- 10. Grass cutting quotes**
- 11. Busy Bees**
- 12. Financial summary**
- 13. A.O.B.**
 - Next meeting: Westmarsh Pavilion, 7:30pm Thursday 7th January 2016.
- 14. Close of meeting**