

OLDBURY ON SEVERN PLAYING FIELDS COMMITTEE

Minutes of Committee Meeting held on 9th October 2014 at 7.30pm in the Pavilion, Westmarsh Lane, Oldbury-on-Severn.

PRESENT

Committee Members: , Chris Fairhead (Chairman), Rachael Burgess (Secretary), Jon Stephens (Treasurer), Ian Knapp, Cllr Alan Knapp, Gerald Porter, Derek Garratt, Peter Everton, Dylan Griffiths and Cllr Barry Turner.

266/14 Apologies for Absence – Andy Macdonald and Denise Young

267/14 Declarations of Interest in Items on the Agenda - none

268/14 Public Forum - none

269/14 Approval of Minutes - There were no matters arising from the minutes of the meeting dated the 10th July, 2014.

270/14 New Play Area Facilities

-Barry has discussed the timing of the opening ceremony with Debbie Dix at Oldbury School and Denise Young at Busy Bees. There will be children and parents present at the opening ceremony which is due to take place on Friday 24th October at 3pm. The play facilities will be formally opened by Tom Frost, who will make a speech. There will be publicity from the Gazette and branding for the opening ceremony.

-All the grant money for the play equipment has not yet been received. **Action: Barry to complete claim for £5000.**

-An inspection of the new equipment highlighted the closeness of the small spinner to the new climbing ladder. The small spinner will need to be relocated in a space for better safety.

- Barry stated that the final invoice has arrived and a copy of this will be sent to Dawn Bramley (Parish Clerk). It is expected that VAT will be returned.

-The Playdale pack includes allen keys and spare parts. Who could look after these?

-The play park will need to be finished off when more money becomes available. Two strips of artificial grass are required to finish off the sides of the park. These cost £2,500 + VAT. At present there is £700 of funds available from the PFC, £500 from the Fun Run Committee and the availability of funds from the Parish Council may be proposed at the next Parish Council Meeting.

Action: Dawn Brambley to apply for funds from the VAT return. This will be awarded to the Parish Council.

-Signs: requiring parental supervision; any damage to be reported to Parish Council, will need to be put up. Do we need insurance for the play park?

Action: Ian to make the unfinished part of the play area safe with tarpaulin for the time being.

-The plan for completing the area is to build up soil underneath the slide and cover with some kind of rubber surface. Astro turf or artificial grass cannot be fixed in place and is not affordable on this bank. A climbing surface would be useful with ropes or footholds to aid children to clamber up it. Timber steps are a possibility.

271/14 Maintenance

- The boiler appears to be working much better after its service. Review of the boiler system will be ongoing.

- **Action: Jon to fill heating oil tank. Committee to approve expenditure.**

-Patt Testing still to be completed. **Action: Denise and Andrew to organize Patt testing for their equipment.**

272/14 Review of Football Pitch

Peter stated that Thornbury Junior did not wish to have additional facilities. No immediate use for the junior pitch without a local interest.

On the main pitch site the Sports turf research institute will carry out the analysis. The cost is £1,100 plus VAT plus expenses. Peter and Barry met with South Glos Council and found that the new Homes Bonus Grant benefit is likely to be able to allocate £3000. The discussion highlighted the need to understand the precise detail of the analysis. The previous report carried out in 2010 reviewed the soil type. It is important that we have a report that will enable us to obtain a quotation of the recovery of the site.

REAL Thornbury are playing at the GFA pitch at Almondsbury. (Glos. Football Association) and are definitely keen to play here and are willing to wait two years.

273/14 Grass Cutting

Nine cuts out of ten have been carried out by Complete Weed Control of the areas other than the football pitch. It was agreed that they should be contracted again for next year. Real Thornbury Football team have agreed to make a donation of £100 towards the grass cutting. **Action: Ian to organize a quote for the grass cutting for next year.**

274/14 Busy Bees Playgroup

Denise has asked for a new toilet seat. The purchase of this was agreed by all. **Action: Ian to research and purchase.**

Rachael has proposed that a larger litter bin is needed for the outdoor play area with a lid preferably so that litter does not blow away. **Action: This will need to be investigated and purchased.** Could the Parish Council purchase another bin like the one next to the bus shelter? A sign will also be needed to encourage people to put their litter in the bin.

275/14 Pavilion Hire

Alan has given £400 for lettings to Jon.

No donations have been received so far for the courts use other than from the Dairy maids. **Action: Alan is to provide a notice where people can record their use of the courts and their activity. Rachael has sent an advert to the forward magazine.**

The five a side goal nets need replacing. **Action: Jon to get a price from the internet.**

276/14 Financial Summary (See Financial Summary sheet)

The annual fire safety check is due. **Action: Jon to organize.**

Jon Proposed an Operating Budget: The PFC will need to review Busy Bees and Youth Club charges for the April 2015 Meeting. Barry stated that the risk assessment and review could well result in costs in addition to those in the current budget. These would need to be funded by a separate means. Dillon proposed the operating budget to go ahead and this was seconded by Gerald. All agreed by vote.

277/14 Minor Matters or Items for the Next Agenda

- Equipment inspection check
- **Action: A sheet to be produced by Dawn Bramley so that the PFC can carry out weekly checks.**
- **Action: Rachael to write a note to Andrew saying that the bouncy castle insurance is his responsibility.**

This concluded the business of the meeting.

The next committee meeting will be scheduled for Thursday January 8th 2015.

Signed by Chairman:

Date: