



Oldbury on Severn Parish Council

Minutes of Oldbury on Severn Full Parish Council Meeting held at 7.30pm on 5th January 2021 via Zoom

PRESENT: Cllr Keith Sullivan (Chair), Cllr Dylan Griffiths (Vice Chair), Cllr Matthew Riddle, Cllr Chris Jennings, Cllr Sheila R Bedford.

Clerk: Vicky Bailey **Parishioners:** Malcolm Lynden, Barry Turner

The following minutes will be considered for approval at the next meeting of the Parish Council and may be subject to change until that time.

1. Apologies for absence

Absent without apologies: Cllr John Cornock, Cllr Matthew Clothier

2. To receive agenda declarations of interest and dispensation requests

MR stated a connection to planning application P20/20657/F and to the Thornbury new build developments. MR retired from the meeting when Thornbury development matters were discussed

3. To approve minutes of the last council meeting held on 3rd November 2020

It was resolved that the minutes of the meeting held on 3rd November 2020 be signed as a correct record however CJ asked for an amendment to the cost of the hall insurance. All accepted

4. Public Forum

No matters were raised.

5. To receive the Chair's report

The Chairman KS submitted a report on recent activities. No comments were made on this.

6. Parish Council administration

6.1 Review the draft Strategic Plan and agree further action (Paper 2)

VB previously circulated an email to all Cllr's from MR which had suggestions for the development of the Strategic Plan. MR presented his idea to the council and suggested rather than having individual projects to instead look at 4 or 5 outcomes and then relate them to individual projects. MR suggested a work party of two Councillors to develop this idea; this was favourably approved. MR asked if anything was outstanding on the Parish Plan from a few years before. The Parish Plan was acknowledged as being out of date but praised for the level of engagement it received from Councillors and the community. KS informed all present that the Strategic Plan looks beyond the aims of the Parish Plan and tying in the two would be a good option. KS noted with thanks that MR and CJ had commented on the Strategic Plan but said he had hoped for more engagement from all Cllr's. SRB and CJ both felt a working party on the Strategic Plan would be beneficial. CJ suggested having more bespoke headlines with actions underneath. SRB encouraged having more measurable and achievable goals. KS then asked who would be on the Strategic Plan Working Party. SRB, CJ, MR and KS all agreed. It was agreed that Parish Plan (see OoS website for a copy) is a good starting point and that climate change could be part of local objectives as it impacts strongly on Oldbury on Severn.

Action:

KS, SRB, MR and CJ to form a working party for the purpose of developing the Strategic Plan

VB and KS to initially set this up

6.2 Discuss Queens Platinum Jubilee (Paper 3)

KS wanted Cllr's to begin thinking about the Queens Platinum Jubilee. KS said he will write an article in 4ward to ask Parishioners how they would like to celebrate the event. KS and CJ agreed that the Memorial Hall ought to be used as part of the celebration

Action:

KS to write an article in 4ward to ask Parishioners for ideas on how to celebrate the Queens Platinum Jubilee

6.3 Discuss 2021 Census (Paper 4)

KS concerned the Clerk (VB) will be asked to work on the 2021 Census and wrote a letter (distributed with Agenda) relating to this. MR suggested this year, especially with the

Covid19 crisis, it is likely to mainly be done by the individual online. All Cllr's agreed to support KS's letter meaning that if VB undertakes any work relating to the Census it will be as an individual volunteer not in her capacity as Clerk. MR will write an article in 4ward regarding the Census. VB will contact Ian Bell with correspondence/ information relating to the Census to be put onto the website.

Action:

MR to write 4ward article alerting Parishioners of the upcoming Census

VB to forward appropriate correspondence to Ian Bell to appear on the website

6.4 Review OPC Calendar 2021 (Paper 9)

All Chairs of committees have submitted 2021 dates of meetings and this was attached to the Agenda. VB thanked all involved for sending the dates.

6.5 Note that the Tree Survey has been commissioned

The Tree Survey report has been received; all were trees were correctly pruned bar one which was not pruned as instructed. DG said he will find out who did the pruning and ask them to put right the outstanding tree.

Action:

DG to find who OPC tree surgeon was and ask them to make good the tree in the current report which was not pruned as instructed in the previous Tree Survey

6.6 To note decisions taken under delegated powers since the last council meeting None noted

6.7 To discuss dog bin collection (Paper 11)

SRB noted that takeaway cups from The Anchor were filling the dog waste bins. Malcolm Lynden pointed out that The Anchor ought to be providing a waste bin for the empty cups/ their customer's rubbish.

Action:

KS checked with The Anchor and they are already providing three bins for customers waste.

Unfortunately, there is nothing that can be done to stop people using the dog bins for general waste

6.7 (continued)

CJ asked if OoS could have larger combined general and dog waste bins like Bradley Stoke has; VB had already researched this and spoken with SGC. SGC refused due to the OPC bins mainly having dog waste in, which takes the weight over the legal manual handling limit for their staff.

MR suggested contacting Nigel Riglar at SGC for his suggestions on how OPC should deal with visitors waste filling OPC bins. MR also said that a £25,000 fund from Magnox is being offered to communities to combat the effects of Covid19 on area; he suggested the possibility of asking for money towards bin collections from it. MR suggested the money be spent on funding a bigger bin and noted that the deadline for applications is mid – February 2021.

SRB is concerned that OoS is now on the map as a destination as more people are aware of the area as a good place to visit so a long term solution on dealing with dog mess needs to be found. SRB informed all that she is still awaiting the delivery of 'Dog Poo Fairy' posters. All Cllr's agree to only pay two more months of bin collections it is felt that it should not be a Parish expense.

DG suggested Cllr's could empty the dog bin and out it in their household bins for collection. KS had attempted this before. However, this idea was not taken up by all Cllr's.

Action

VB to ask Nigel Riglar for further ideas on dealing with the dog bin problem and to give notice of termination of contract

VB to ask MR for further details of the £25,000 funding

SRB discussed the letter from Tess Sullivan sent to all Councillors citing issues facing the village due to the influx of visitors. SRB noticed many potential Covid19 risks in Oldbury on Severn that weekend. These included badly parked vehicles and an influx of visitors making social distancing near impossible. MR informed the committee that the law at present means you can only exercise in your own area; however this is difficult to enforce. SRB and KS suggested getting Covid19 safety posters for the area. MR said he would do this.

Action

MR to ask SGC for 'Keep 2 Metres Apart' and other Covid19 safety posters which can be displayed in OoS

Action

VB to contact SGC Covid19 wardens and ask them to visit OoS near the Anchor/ Sailing track and monitor the safety levels

Relating to discussions on Tess Sullivan's letter DG reported an incident to all present which happened on the Sailing Track. An elderly man who was on foot had his arm brushed by a man in a vehicle; he banged on the car and he was sworn at by the driver. The police were called. Discussions over what is the footpath and what is the road ensued.

Action

DG to report incident in full to KS. KS will then resolve the issue with the Sailing Club.

7. Finance

Clerk

7.1 To note budget statement (paper 5)
All Cllr's accepted this

7.2 To note receipts (paper 6)

Noted without comment

7.3 To approve/note payments (paper 6)
All approved

7.4 To approve Draft Budget 2021-2022
All Cllr's present approved the budget and found the budget clearly laid out

7.5 To approve renewal of ALCA subscription by 30% to £66.72 per year
Although not all Cllr's were happy with the sudden rise in price it was agreed that it had to be accepted

7.6 To approve renewal of online accounting system subscription (rising from £17.13 per month to £24.00 per month)
This was approved

7.7 To agree to the purchase of an A3 size laminator and plastic wallets for OPC use (around £35)
Approved by all

Action: VB to purchase a laminator and pouches of around £35.00
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8. Planning applications

Cllr Griffiths

8.1 To note/approve responses to planning applications received (paper 8)

Reference	Location/Address	Details of Application	OPC response
P20/24023/F	River View Westmarsh Lane Oldbury On Severn South Gloucestershire BS35 1QE	Erection of a detached single storey outbuilding to form garage	No comment
P20/23998/F	Meal House Oldbury Naite Oldbury On Severn South Gloucestershire BS35 1RU	Erection of a two storey side extension to form additional living accommodation	No comment
P21/00011/F	Great Leaze Farm Oldbury Lane Oldbury On Severn	Raising of roof of residential outbuilding and creation of canopy.	No comment

	South Gloucestershire BS35 1RF		
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8.2 Notification on decision's on previously received applications:

Reference	Location/Address	Details of Application	OPC response	SGC decision
P20/20562/L B	Dairy Farm Shepperdine Road Oldbury On Severn South Gloucestershire BS35 1RW	Internal alterations to lift ground floor paving slabs and to repair, re level and replace paving slabs.	Support	Approve with Conditions
P20/20657/F	Oldbury Power Station Power Station Road Oldbury On Severn South Gloucestershire BS35 1RQ	Temporary siting of 10 no. portacabins with ancillary walkways and hardstanding. Expires: 11/12/2020	No Comment MR declared an interest	Awaiting decision
P20/21354/F	Buildings At Knights View Shepperdine Road Oldbury On Severn South Gloucestershire BS35 1RN	Partial demolition of existing buildings. Conversion of agricultural building to single dwelling house (Use Class C3) Change of use of agricultural building to ancillary residential use. Change of use of an agricultural building to office use (Use Class E) with associated works Expires: 24/11/2020	No Comment	Awaiting decision
P20/21773/R VC	Erection of 130 no. dwellings on 8.00 hectares of land with parking, open space, allotments and associated works. (Approval of Reserved Matters external appearance, landscaping, layout, scale to be read in conjunction with outline permission PT16/4774/O- Erection of 130 no. dwellings on 8.00 hectares of land		No Comment	Awaiting decision

	with public open space, drainage, associated works and access. Outline application with access for consideration, all other matters reserved.)			
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9. Flooding & Planning Committee

Cllr Sullivan

9.1 To note minutes of meeting held on 20th November 2020
Minutes noted

9.2 Colin Taylor of the EA will be attending next FPC on 20/01/2021 and will be discussing the pen stock

9.2 Discuss joining GiosSES (Paper 1a)

VB shared Paper 1a with all present via ‘share screen’ on Zoom. KS concerned over lack of interest shown in stretch of coast between Aust and Sharpness by agencies. BT concerned that the epoch ends in 2026 and that the risk of flooding is not being dealt with effectively. Awaiting SMP2 update. BT and KS want to join GiosSES as it’s purpose is to share information and discuss issues with SMP2. KS concerned OoS is being overlooked and there is an increased likelihood of the area flooding due to the bank alterations on other parts of the river.

DG said that the FPC had told the Environment Agency many times OoS is the lowest point along the river so therefore more likely to flood.

MR thinks it’s a good idea to join GioSES; Epney and Longley already participate. MR further explained GioSES to all present and that Colin Taylor from the E.A was at the last meeting. He said GioSES could encourage other organisations to do what needs to be done to mitigate flood risk. All agreed for OPC to join GioSES

9.3 Discuss liaising with Coastal Parishes (Paper 1b) Cllr Sullivan

VB shared the screen again of Sharpness to Aust paper 1b. MR in full support of KS and BT joining GioSES. MR said there are 6 – 7 Parishes along the bank which could unite. KS keen to get local MP’s involved.

ML brought up Magnox and silt lagoon 3. He suggested getting Magnox to fund part of raising the banks during the restoration of silt lagoon 3, including using demolition rubble to form a bank. ML suggested joint EA and Magnox/ Horizon funding to raise OoS banks.

Action:

**KS and BT to join and represent
OPC on GioSES.**

10. Neighbourhood Development Plan committee

Barry Turner

Note: MR declared an interest as Thornbury developments would be possibly discussed and withdrew from the meeting.

10.1 To receive committee report (Paper 12)
Report noted

11. Local Plan

Barry Turner

BT had read the Local Plan with a flood risk perspective. He informed all that the Local Plan mentions flooding in the Parish and that although it had done a good job there ought to be input from OPC. KS concerned OPC input would be ignored. CJ asked BT to paraphrase what the Local Plan says; BT said that Section Two contains information on flood risk so recommended all Cllr's reading or at least scanning that part of the Local Plan. KS said the next FPC meeting could be the last chance to discuss OPC input into the Local Plan. All Cllr's stated their wish to attend next FPC meeting.

Action:

**VB to invite all Cllr's to next FPC
meeting**

12. High Street Consultation

Cllr Griffiths

DG said he would like all Cllr's to contribute to the Thornbury High Street consultation

Action:

**VB to add 'Consultation on
Thornbury High Street' to the next
FPC Agenda with DG to lead
discussion**

MR rejoined the meeting

13. Nuclear

Cllr Sullivan

KS has heard reports of Fusion and Rolls Royce being interested in the site. KS in correspondence with Ifer Gwyn from Horizon and will keep everyone updated.

SSG ML updated the committee on the SSG Stakeholder group (the next meeting will take place on January 27th) where hopefully Professor Scott from Bristol University will be attending the discussions. ML said that the atomic energy authority and Horizon land could be considered for a nuclear fusion development.

14. Communications committee

Cllr Bedford

14.1 To note the minutes of meeting held on 14th December 2020

Minutes noted. SRB and KS will discuss renewing the website contract. Discussions over current provider; DG suggested also asking the webmaster who did Olveston Parish Council website to quote.

15. Playing Fields Committee

Cllr Sullivan

15.1 Minutes received

VB received an email earlier from the PFC stating they closed the MUGA but not the playground due to the latest Covid19 restrictions. All agreed this was in line with the current Covid19 regulation. CJ asked if the Playing Fields could apply for money due to Busy Bees using the hall.

15.2 To receive RoSPA safety report

Mike Pheysey is in the process of scanning the RoSPA to VB for the OPC to keep on record

Action:

**VB to save on the OPC laptop the
RoSPA report**

16. Highways & Road Safety

Cllr Jennings

16.1 To note the minutes of meeting held on 12th November 2020

VB informed the committee she had sent an invoice to Olveston for their share of the VAS and is awaiting payment

Tess Sullivan's letter was discussed again due to her report on traffic/ road safety being compromised by visitors from outside the area. Speed limits were discussed as were traffic cones but CJ said cones would just be a case of moving the problem. A bin lorry could not pass through the village due to the inconsiderate parking; SRB reported this also has happened in Westend where visitors have been parking in order to take a walk. KS concerned ambulances and emergency vehicles couldn't get through. DG added that due to the pandemic these are unusual times so things are very different from usual in the village.

DG said he received a complaint from a resident in Westmarsh Lane about parking today. SRB repeated the value of having a Covid19 warden visiting the area, ideally on a Sunday. KS noticed people parking both sides of the bridge by The Anchor this afternoon causing issues for pedestrians who are forced to walk in the road. Discussion over the width of footpath ensued; KS suggested CJ ask the RSC for ideas on how to solve parking/ pedestrian issues

Action:

CJ to ask RSC for suggestions on increasing safety in relation to parking and the footpath in the village

17. Memorial Hall

Cllr Riddle

MR stated the Covid19 had caused a few debates on whether it should be open or closed. They received SGC funding due to Covid19 and are looking at how to spend it. CJ is awaiting instruction on when the hall can reopen.

KS said that Ian Bell had been researching insurance as it runs out at the end of February. KS asked the Cllr's for their permission for KS, VB and CJ the power to agree to accept an insurance quote. This was agreed.

Action:

KS, VB and CJ to agree on best insurance quote from Ian Bell for the Memorial Hall

18. Correspondence

There were emails sent as attachments to this Agenda from residents Anne Strong and Chris Awde. Mrs Strong experienced sewage flooding her home at least twice and copied OPC into a letter she wrote to Wessex Water. It was agreed that sewage was a matter for the FPC and should be put on the Agenda

Action:

VB to add 'Sewage' as an Agenda item for FPC

VB to update Anne Strong with OPC decision

Cllr's discussed whether this was an OPC matter or should just be dealt with by Wessex Water and the functionality of the current vacuum system. KS reported seeing storm water enter the sewage system as did CJ who noticed himself the lack of a seal around the discharge point. DG suggested this was contradictory. SRB asked whether there were they ever sealed but this couldn't be answered. SRB said Anne Strong is taking on Wessex Water; CJ added that OPC should be voicing their concern to Wessex Water to support Anne Strong. Further discussions on rainwater and the water table ensued.

MR added that OoS has a failed sewage system; that a village called Mark and OoS are nationally the only places he knows to have this system. MR urged encouraging Wessex Water to change the system. MR suggested inviting a representative of Wessex Water to the FPC. CJ suggested OPC writing to Wessex Water in support of Anne Strong. SRB agreed and said the letter should come from the FPC. MR said to c.c Luke Hall MP into the letter. SRB pointed out that this is a serious public health issue and asked whether Environmental Health ought to also be involved.

Action:

CJ to write a letter to Wessex Water cc Luke Hall MP and get Keith to sign.

18. Correspondence (continued)

KS rang Natalie Carr three times but she has never got back to him. KS originally wrote to her in December 2018 regarding Cllr's but still nothing has happened; Keith is to chase John McCormack. All agreed KS should continue to pursue this issue.

Action:

KS to contact John McCormack

Special Expenses was discussed; SRB said SGC are not clear about it. KS would like to stop paying Special Expenses but SRB said this is not a good idea; the grass is not the resident's responsibility so needs to be cut by SGC. KS would rather ask residents if they would take over the patch of grass near their homes to save paying Special Expenses

Action:

KS to gather residents opinions on whether they'd cut the grass near their houses to save paying Special Expenses

18. Any other minor matters (not requiring a decision) or items for the next agenda

None noted

The meeting was closed at 22.00pm.

Next meeting to be held on **Tuesday 2nd March 2021 @ 7.00pm.**

Signed by Chairman: